Subject: Recruitment to the post of Associate in Flexi pool of NITI Aayog

The National Institution for Transforming India is the premier policy Think Tank of India which is engaged in a number of transformational initiatives as a catalyst and an accelerator of change across sectors in partnership with Central Ministries and the State Governments. The three broad functions of NITI Aayog are given below-

I. **Policy & Knowledge** – NITI Aayog is engaged in policy intervention across the sectors while designing strategic and long-term policies and programmes for the Government of India. Further, it provides both directional and policy inputs as well as relevant technical advice to the Centre and States.

II. **Innovation** – Promoting a culture of innovation and entrepreneurship by serving as a platform for promotion of world-class Innovation Hubs, Grand Challenges, Start-up businesses and other self-employment activities, particularly in rigorous technology and innovation driven area.

III. **Monitoring and Evaluation** – Design, experiment, quasi-experiment, rigorous econometric modelling techniques and big data analytics to provide insight and feedback to drive evidence-based policy and programme design.

NITI Aayog is looking for young, talented, innovative and dynamic Professionals who desire to be a part of the team that is scripting the exciting transformation story which is unfolding in India today. Details of the same are given below:

1. **Number of Vacancies:** 18 (tentative) as per Annexure-I
2. **Mode of Recruitment:** Deputation (ISTC)/Contract
3. **Pay:**

<table>
<thead>
<tr>
<th>Level and Pay Matrix for Deputation (ISTC)</th>
<th>Consolidated Pay for contractual appointment**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level-10: Rs. 56100-177500</td>
<td>Rs. 1,05,000</td>
</tr>
</tbody>
</table>

NITI Bhawan, Sansad Marg, New Delhi the 4th July, 2019
**Officers appointed on contract basis would not be entitled to residential accommodation, official transport, leave encashment or any other allowances/facilities as admissible to a regular government employee. Leave rules applicable to a regular Government employee will not be applicable to a contractual appointee. However, a contractual appointee will be entitled to 8 days leave on pro-rata basis in a calendar year.**

4. **Essential Educational Qualification:**

Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years).

5. **Desirable Educational Qualification:** As per Annexure - II

6. **Age** -

a) Contractual appointment - Not less than 26 years but not exceeding 35 years.

b) Deputation (ISTC) - not exceeding 56 years.

7. **Experience** - Minimum 3 years' post qualification experience (which shall include up to 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/implementation, research, monitoring and evaluation of policy, programme or projects is required. Desired experience may be seen at Annexure-II.

8. **Eligibility Conditions:**

8.1 **Deputation (including short-term contract):** From amongst Officers under the Central Government or State Governments or Union territory Administrations (including their attached and subordinate offices) or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations; who are -

a) (i) Holding analogous posts on regular basis in the parent cadre or department; or

(ii) with three years regular service in Level – 7 in Pay Matrix and

b) possessing the educational qualifications and experience as mentioned in Paras 4, 5 and 7

**Note:** Terms and conditions of Deputation for Government/Public Sector employees will be as per DOP&T's Guidelines and Circulars issued from time to time and amended up to date.

8.2 **Contract:** Individuals working at comparable levels in Private Sector Companies, Consultancy Organisations, International/ Multinational Organisations and possessing the essential educational qualifications, age and experience as mentioned in Para-4 to 7.
9. **Period of Deputation (including short term contract)/ Contract:**

Initially up to 3 years, which can be extended up to 5 years, depending on the requirements or till the age of 60 years, whichever is earlier.

10. **Crucial Date For Determining Eligibility:**

The crucial date for determining the eligibility will be the last date of receipt of applications i.e. 60 days from the date of publication of our advertisement in the Employment News.

11. **Job Description of the Post:**

Please see Annexure -II

12. **Terms and Conditions Of Appointment** – As per the Memorandum of procedure and for appointment to various posts in Flexipool in NITI Aayog laid down in NITI Aayog’s communication No.A.12013/2/2015-Admn.I(B) dated 24.4.2019 (Annexure - III).

13. **Mode of Application:-**

(A) **For candidates, who are applying on contract basis** (i.e. candidates from Non-Government bodies/private organisations):-

Applicants, submitting applications for contractual appointments, are required to fill the online application form on the website of NITI Aayog on the link provided under “Career-Recruitment”. Candidates are advised to read carefully the instructions (Annexure - IV) before filling up the online application.

They are also required to upload **self-attested supporting documents** as sought in the online application form.

(B) **For Candidates, who are applying on deputation** (i.e. candidates from Central Government or State Government Departments or Union Territory Administrations or Universities or Recognized Research Institutions or Public Undertakings or Semi Government or Statutory or Autonomous Organisations): -

The application in respect of the candidates who fulfil the eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded, through proper channel, in the prescribed proforma (Appendix-I), duly signed by the candidate and countersigned by the Head of Office or any other officer authorized to sign alongwith up-to-date Confidential Report/ APAR Dossier of the candidate concerned or
photocopies of the Annual Confidential / Annual Performance Appraisal Reports of the candidate for the last available five years duly attested by the officer not below the rank of the Under Secretary to the Govt. of India to 'The Under Secretary (Admn.III), NITI Aayog, Room No.430, NITI Bhavan, Sansad Marg, New Delhi-110 001' within 60 days from the date of publication of this advertisement in Employment News. The applications should be sent in an envelope superscribed 'Application for the post of Associate (Flexi Pool) in the NITI Aayog'.

NOTE:

Incomplete applications or applications without the supporting documents or Advance applications or applications received after last date will be summarily rejected & no communication will be made/entertained in this regard.

(Ashok Kumar
Under Secretary to the Govt. of India
Tel: 2304 2940)
# Preferred Areas for the post of Associate (Flexipool)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Area</th>
<th>No of Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Commerce &amp; Industry</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>Data Management &amp; Analysis</td>
<td>1</td>
</tr>
<tr>
<td>3</td>
<td>Frontier Technology</td>
<td>1</td>
</tr>
<tr>
<td>4</td>
<td>Higher Education</td>
<td>1</td>
</tr>
<tr>
<td>5</td>
<td>Labour &amp; Employment</td>
<td>1</td>
</tr>
<tr>
<td>6</td>
<td>Management of water resources</td>
<td>1</td>
</tr>
<tr>
<td>7</td>
<td>Pharma Regulations</td>
<td>1</td>
</tr>
<tr>
<td>8</td>
<td>Policy and Programme Management (Poshan Abhiyan/National Nutrition Mission)</td>
<td>2</td>
</tr>
<tr>
<td>9</td>
<td>Public Finance &amp; Economics</td>
<td>5</td>
</tr>
<tr>
<td>10</td>
<td>Rural Development</td>
<td>1</td>
</tr>
<tr>
<td>11</td>
<td>Strategic Economic Dialogue</td>
<td>1</td>
</tr>
<tr>
<td>12</td>
<td>Sustainable Development Goal</td>
<td>1</td>
</tr>
<tr>
<td>13</td>
<td>Urban Development (Water/ Waste/ Air Quality management)</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>18</td>
</tr>
</tbody>
</table>
Desirable Qualifications, Experience and Job Description

1. Commerce & Industry
   a) **Educational Qualification:**
      Graduate Degree in Engineering/MBA/PGDBA/ M. Com/M.A. (Economics)/
      Master's Degree in Project Management/ CA/ CS / ICWA.
   b) **Experience:** Strong relevant post qualification work experience. Candidates
      with prior experience and knowledge in the area of Industries, Services,
      Taxation, Ease of Doing Business/ Business Process Reengineering/ Regulatory
      Reforms impacting the businesses/ Reforming Government Systems,
      International Trade/ Logistics etc. will be given preference.
   c) **Job Description:** Shall cover all matters relating to commerce and industry, viz.
      • Industrial growth and performance of industries including industrial and technical matters.
      • Industrial policy and strategies for industrial development across sectors and regions including industrially backward regions and North Eastern region.
      • Enhancing investment and trade potential of services sector.
      • Work related to international bilateral and multilateral agreements.
      • Formulation of policies relating to Intellectual Property Rights in the fields of Patents, Trademarks, Industrial Designs and Geographical Indications of goods.
      • International Co-operation for industrial partnerships.
      • Work related to improvement of business eco-system through regulatory reforms and attracting investment.
      • International and Domestic Trade Policy.

2. Data Management & Analysis
   a) **Educational Qualifications**
      • Masters in Economics/Public Health/Statistics/Agricultural Statistics.
   b) **Experience:** Should have strong experience in handling data & analytics in any of the areas of Health, Nutrition, Primary & Secondary Education, Agriculture, Financial Inclusion or Skill Development; Managing Dashboards and preparation of MIS Reports.
   c) **Job Description:**
      • Managing the Dashboard, maintenance of data quality, ranking of aspirational districts
      • Preparation of MIS Reports
      • Coordination with all officials/ stakeholders/partners of the Aspirational Districts Programme including Central Prabhari Officers, State Prabhari/Nodal Officers and DMs/DCs of Aspirational Districts.
      • For further details of the programme, visit [http://championsofchange.gov.in](http://championsofchange.gov.in)
3. Frontier Technologies

a) Educational Qualification:
- Bachelor of Technology or Bachelor of Engineering or equivalent technology / engineering degree
- Major in Computer Science, Electronics, Electrical, Information Technology / Science, Biotechnology etc. is an added advantage.

b) Experience: Strong relevant experience in technology, product development or technology consulting, with proven expertise in deployment of solutions, with elements on AI, FinTech, Block Chain, IoT etc. in industries such as Financial Services, e-Commerce, Healthcare, Agriculture, Education, Power, Utilities etc.

c) Job Description:
- Development of government perspective and strategy on policy in frontier technologies through research and stakeholder consultations
- Management of pilots in the area of frontier technologies in social sector areas such as Agriculture, Health, Education, Infrastructure, and Mobility
- Development of government perspective and strategy on 4th Industrial Revolution through research and stakeholder consultations, including legal, regulatory, and innovation strategy

4. Higher Education

a) Educational Qualification: Masters’ degree or equivalent in relevant fields: including public policy, management, economics, and social sciences.

b) Experience: Relevant work experience with managerial responsibilities, demonstrating project delivery and team leadership. Advanced writing and presentation skills (ability to communicate complex ideas in a meaningful way) Administration and operational experience in the social sector; experience in education sector is preferable. Demonstrated interest in working in the social sector.

c) Job Description: This is an exciting role that involves collaboration with the Ministry of Human Resource Development (MHRD), relevant departments of State Governments, senior leadership at NITI Aayog, Regulatory bodies, researchers, academicians, donors, and other partners working in education. Key responsibilities include, but are not limited to:
- Supporting key policy changes and reform efforts in Higher Education at NITI Aayog
  o Supporting the ongoing and new reform efforts of NITI Aayog as outlined above.
  o Working and collaborating with various partners to ensure smooth implementation of Sectoral Schemes & programs.
• Handling NITI Aayog’s engagement with the Ministry of Human Resource Development (MHRD) under guidance of the Policy Lead
  o Developing relationships and liaison with senior government officials, influencers and policymakers at the central and state (MHRD, State governments, Regulators, Universities etc.) under the guidance of the Policy lead.
  o Providing inputs regarding techno-economic appraisal of the project/scheme/programme proposals received from the Central Ministries/Departments in their respective domain areas.
  o Providing high quality inputs to policy analysis in the education sector to key government and ecosystem stakeholders
  o Representing NITI Aayog at such forums and meetings with Ministries, influencers and policymakers at the central and state levels (as tasked by the Leadership).
  o Organizing and managing consultations with key stakeholders around NITI Aayog’s specific reform initiatives

• Seeking and Developing Opportunities to Enable Policy Change:
  o Developing hypotheses of policy changes required to enable educational reform in the country; proactively creating opportunities to engage with central and state government departments to provide consultative advice and thought partnership for implementing key strategic initiatives.

5. Labour & Employment

  a) Educational Qualification:
     • Masters in labour economics/ industrial relations/ labour studies/labour laws/MBA (Industrial Relations/Human Resource Management)/social sciences from reputed institutes.
     • PhD on labour and employment issues in any of the above mentioned disciplines.
  
     b) Experience: Strong relevant experience in the subject sector preferably with leading International /national organizations. Publications in International/ National Journals and the popular press would be an advantage.

  c) Job Description
     • Analyse trends in labour markets and industrial relations for better understanding of the sector to help in future planning.
     • Analyse requirements of skills and jobs for the future of work and the impact of technology on employment and suggest policy interventions.
     • Development and drafting of policy reforms and initiatives and prepare innovative policy papers, research papers, project proposal etc. on themes of industrial relations, organized trade unions, informal sector, wages, social protection, working conditions, occupational safety and health, strengthening apprenticeship etc.
Monitor and coordinate research carried out by external collaborators, including monitoring and evaluation of ongoing schemes and programmes.

6. Management of Water Resources


b) Experience: Experience in water resources sector having knowledge of river basin/sub basin organization/watershed preferably in modelling of sensor/satellite based applications.

c) Job Description:
- Developing the framework for management of water resources using sensor, artificial intelligence, and sensor modelling technology in River Basin/Sub basin/watershed management.
- Developing the model for cleaning the River Yamuna and preserving its aquatic life in 22 km stretch of Delhi.
- Developing the Water Resource Development Model to ensure water availability to each farm gate.
- Framing the plan to develop the waste water as a resource and using its potential to address the problem of water scarcity in India.
- Development of Equity based land banks to address the issues of small and marginal land holdings with farmers in India.

7. Pharma Regulations

a) Educational Qualification:
Master's degree in economics, public health or an MBA/BTech/BE from a recognized university.

b) Experience: National and international experience of the Pharma/Medical Devices sector. Understanding of the regulatory landscape in the Pharma/Medical Devices would be highly desirable.

c) Job Description: As India strives to achieve the SDG goal of Universal Health Coverage, access to Drugs and Diagnostics will be critical in determining the eventual contours of our health system. Applicants with a strong academic background, a thorough understanding of the pricing and regulatory issues of the Pharma/Medical Devices Sector and with a passion to drive innovation are invited to apply. Your key role will be to assist the leadership in the health vertical to streamline regulatory issues and carry out evaluation of likely impact of public policies to ensure access, affordability and availability of drugs/diagnostics and devices. This is an exciting role that involves collaboration with the Ministry of Health and Family Welfare (MoHFW), Department of Pharma, State
Governments, senior leadership at NITI Aayog, Regulatory Bodies, researchers, academicians and other development partners working in the broad Health related ecosystem. Key responsibilities include, but are not limited to:

- Create, strengthen and convene partnerships and networks of specialized institutions to advise and enhance institutional capacity in the design, implementation and monitoring of drug/device pricing and related regulatory policies to reduce out-of-pocket expenditures while balancing the interests of the Manufacturers/Producers
- Promote, implement, and support the analysis and formulation of alternatives for health sector policies in so far as they relate to pricing, availability, safety and access of drugs/devices.
- Advise and provide support on the economic, financial, macroeconomic and fiscal implications of public health policies and cost-effective public health interventions to respond to old and new challenges in health (such as non-communicable diseases (NCDs), risk factors and conditions);
- Providing assistance in driving key policy changes at NITI Aayog
  - Designing and leading ongoing and new reform efforts at NITI Aayog as outlined above.
  - Handling NITI Aayog's engagement with the MOHFW, States, and external stakeholders such as non-governmental organizations, international development agencies
  - Developing relationships and liaison with senior government officials, influencers and policymakers at the central and state
  - Providing techno-economic appraisal of the project/scheme/programme proposals received from the Central Ministries/Departments in their respective domain areas
  - Providing high quality inputs to policy analysis to key government and ecosystem stakeholders
  - Representing NITI Aayog at such forums and meetings with Ministries, influencers and policymakers at the central and state levels (as may be tasked by NITI Leadership).
  - Organizing and managing consultations with key stakeholders around NITI Aayog's specific reform initiatives

8. Policy and Programme Management (Poshan Abhiyan/National Nutrition Mission)
a) Educational Qualification:
Master's degree in Public Policy, Nutrition, Economics, Development Studies or a closely related field in Social Science
b) Experience: Prior experience of working on Food Fortification, Child Development, Cash Transfers and Community Development Programmes preferably
with Government. Demonstrable experience of coordinating with Central Ministries/States/District Administration and Development Agencies.

c) **Job Description:**
- Support in designing policy and programs and overseeing its implementation (on Nutrition, Health, Food Fortification and Cash Transfers related issues) with government.
- Policy analysis and research, policy advocacy, documentation and knowledge management & dissemination.
- Coordination of Technical/Steering Committees constituted on the issues related to nutrition and health.
- Evidence synthesis and writing reports/policy briefs etc.
- Organize stakeholder's consultations, workshops, seminars and trainings etc.

9. Public Finance & Economics

a) **Educational Qualifications:**
Masters in Economics/Public Policy/Finance.

b) **Experience:** Strong experience in Public Finance, monitoring & evaluation of Government Schemes, Budgeting, implementation of Govt. Schemes/Programme with demonstrated analytical and organizational skillsets.

c) **Job Description:**
- To study the state budget and suggest key takeaways.
- To keep track of allocation, release and spending under various central sector schemes.
- To analyze state of state finances.
- To analyze State performance on various indices e.g. SDG, Water, Aspirational Districts, ease of living, health etc. released by NITI Aayog and/or other Departments/Ministries of GoI.
- To coordinate with various verticals of NITI Aayog and Ministries/Department of Government of India.
- To provide inputs to other Verticals in NITI Aayog/Ministries/Departments on relevant issues related to States.
- Any other issue related to States.

10. Rural Development

a) **Educational Qualifications:** Masters in Economics/Statistics or other social sciences with significant coverage of econometrics/statistics or data analytics/MBA with focus on information system or data analytics.

b) **Experience:** Experience in data analysis and production of reports in the area of Rural Development or Rural Management;

c) **Job description:**
• Proven ICT skills including knowledge of MS Office Suite especially in preparation and presentation of data analysis and related reports;
• Experience in analyzing data (preferably using statistical software);
• Coordinate with Central Ministries/State govt. regarding progress of Rural Development Schemes/programme.
• Prepare analytical Status Note, Visit Notes on Rural Development Schemes from MIS and other sources and maintenance of dashboard of Rural Development schemes/programme.
• Process and provide comments/inputs on significant proposals/ documents received from various Ministries/State Govts./ Institutions/ Organizations;
• Prepare reports on progress of RD schemes/programmes, associated targets and indicators;
• Assist in conduct of reviews/meetings/miscellaneous tasks as involved in the implementation of Rural Development schemes/programmes at various levels;
• Prepare submissions for various national and international forums from time to time as would be held in the Rural Development Sector.

11. Strategic Economic Dialogue

a) Educational Qualification:
   • Masters in Economics/International Economics/ International Relations/Public Policy
   • M. Phil/ Ph.D. in International Economics or related field

b) Experience: Strong relevant experience working on International Policy or International Trade and Development with Experience of working with other Governments and International organisations including liaising, coordination and organising stakeholder consultations. Demonstrated strong analytical and organizational skills including project and relationship management.

c) Job Description:
   • Liaising and coordinating with different verticals / ministries / organisations on matters pertaining to NITI's Strategic Economic Dialogues and other existing Bilateral Cooperation mechanisms
   • Researching, strategizing and holding regular discussions & stakeholder consultations on above-mentioned matters
   • Monitoring and following up on action points / deliverables of the Dialogue /Bilateral
   • Conceptualising and developing upcoming Dialogues / Summits

12. Sustainable Development Goal

a) Educational Qualification:
   Masters in Economics/Statistics/ MBA with focus on information system or data analytics.
b) **Experience:** Experience in designing tools and strategies for data collection, analysis and production of reports. Proven ICT skills, especially in preparation and presentation of data analysis and related reports. Experience in analyzing data (preferably using statistical software). Strong communication skills (written and oral).

c) **Job Description:**
- Collect/collate/Compile data on SDGs from different sources as required;
- Coordinate with investigators or other functionaries at State/UTs or other levels in matters relating to data collection/management;
- Assist in validation and analysis of data, preparation of data tables and statistical annexes as necessary for various documents on SDGs;
- Assist in preparation of reports on progress on SDGs, associated targets and indicators including those on SDG Index;
- Prepare status reports on States/UTs based on data collected and compiled from States/UTs;
- Prepare background documents and statistical summaries for reviews with States/UTs and other stakeholders as involved in the implementation of SDGs at various levels;
- Support in preparation of submissions for various national and international forums from time to time as would be held on the SDGs.

13. **Urban Development (water supply, waste, Air quality management and pollution control)**

a) **Educational Qualification:**
- Publications in leading International/National Journals and the popular press would be an added advantage.

b) **Experience:** Strong relevant experience in the subject sector preferably with leading International/national organizations/Corporates.

c) **Job Description:**
- Analyze the trends, developments and gaps in Water Supply, Sewerage and Septage Management, Municipal Solid Waste Management.
- To assess and structure the Problems in the sector, evaluate the adequacy of existing policies, programmes and funding, and evolve draft discussion papers and guidelines for stakeholders deliberation.
- Development and drafting of Innovative policy, research papers, project proposals etc. in a time bound manner.
- Participate in policy and technical meetings and present technical issues that link to established policy recommendations.
- Monitor and coordinate research carried out by external collaborators, including monitoring and evaluation of ongoing schemes and programs.
Subject: Memorandum of procedure and guidelines for appointment to various posts in Flexi Pool in NITI Aayog.

A Flexi pool of 54 posts is created within the NITI Aayog to bring in outside expertise and for undertaking special projects/studies or to support any of the existing verticals as per the requirement. In order to fill up post under the Flexi pool following guidelines and procedures are framed. These guidelines will come into effect from the date of issue.

1. Name and Number of posts

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of the posts</th>
<th>Sanctioned Strength*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sr. Adviser/Adviser</td>
<td>7</td>
</tr>
<tr>
<td>2</td>
<td>Joint Adviser/Deputy Adviser</td>
<td>19</td>
</tr>
<tr>
<td>3</td>
<td>Sr. Research Officer/Research Officer/Economic Officer</td>
<td>28</td>
</tr>
</tbody>
</table>

* subject to variation depending upon the workload.

2. Pay:

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of the posts</th>
<th>Level and Pay Matrix for Deputation (ISTC)</th>
<th>Consolidated Pay/month (fixed) for contractual appointment**</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sr. Adviser</td>
<td>Level-15: Rs. 182200-224100</td>
<td>Rs. 330000</td>
</tr>
<tr>
<td>2</td>
<td>Adviser</td>
<td>Level-14: Rs. 144200-218200</td>
<td>Rs. 265000</td>
</tr>
<tr>
<td>3</td>
<td>Joint Adviser</td>
<td>Level-13: Rs. 123100-215900</td>
<td>Rs. 220000</td>
</tr>
<tr>
<td>4</td>
<td>Deputy Adviser</td>
<td>Level-12: Rs. 78800-209200</td>
<td>Rs. 145000</td>
</tr>
<tr>
<td>5</td>
<td>Sr. Research Officer</td>
<td>Level-11: Rs. 67700-208700</td>
<td>Rs. 125000</td>
</tr>
<tr>
<td>6</td>
<td>Research Officer</td>
<td>Level-10: Rs. 56100-177500</td>
<td>Rs. 105000</td>
</tr>
<tr>
<td>7</td>
<td>Economic Officer</td>
<td>Level-7: Rs. 44900-142400</td>
<td>Rs. 85000</td>
</tr>
</tbody>
</table>

** Officers appointed on contract basis would not be entitled to residential accommodation, official transport, leave encashment or any other allowances as admissible to a regular government employee. Leave rules applicable to a regular Government employee will not be applicable to a contractual appointee. However, a contractual appointee will be entitled to 8 days leave on pro-rata basis in a calendar year.
3. **Mode of Recruitment and field of selection:** All posts shall be filled by Deputation (including short term contract)/ Contract. The requirement of NITI Aayog will be advertised from time to time on its website as well as in at least one newspaper (both Hindi and English).

3.1 **Deputation (including short-term contract):** From amongst Officers under the Central Government or State Governments or Union territory Administrations (including their attached and subordinate offices) or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations; who are –

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the posts</th>
<th>grades from which deputation/transfer to be made</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sr. Adviser</td>
<td>a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with three years regular service in Level – 14 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in para-4 below.</td>
</tr>
<tr>
<td>2</td>
<td>Adviser</td>
<td>a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with two years regular service in Level – 13A in Pay Matrix iii) with three years regular service in Level – 13 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in para-4 below.</td>
</tr>
<tr>
<td>3</td>
<td>Joint Adviser</td>
<td>a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years regular service in Level – 12 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in para-4 below.</td>
</tr>
<tr>
<td>4</td>
<td>Deputy Adviser</td>
<td>a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years regular service in Level – 11 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in para-4 below.</td>
</tr>
<tr>
<td>5</td>
<td>Sr. Research Officer</td>
<td>a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years regular service in Level – 10 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in para-4 below.</td>
</tr>
<tr>
<td>6</td>
<td>Research Officer</td>
<td>a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with three years regular service in Level – 7 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in para-4 below.</td>
</tr>
<tr>
<td>7</td>
<td>Economic Officer</td>
<td>a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years regular service in Level – 6 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in para-4 below.</td>
</tr>
</tbody>
</table>
Note: Terms and conditions of Deputation for Government/Public Sector employees will be as per DOP&T Guidelines and Circulars issued from time and time amended up to date.

3.2 Contract: Individuals working at comparable levels in Private Sector Companies, Consultancy Organisations, International/Multinational Organisations and possessing the broad essential educational qualifications, age and experience as mentioned in para-4 below. Core area of specialization/experience and the exact requirement of Educational Qualification may be specified/indicated at the time of issue of advertisement.

4. Educational Qualifications, Age and Experience:

4.1 For Sr. Adviser/Adviser/Jt. Adviser/Dy. Adviser/Senior Research Officer/Research Officer

a) Essential Educational Qualification

Masters’ Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years)

b) Desirable Educational Qualification:

Doctorate in any discipline or Master’s Degree in Engineering.

4.2 For Economic Officer

a) Essential Educational Qualification

Post Graduate Degree in Economics or applied Economics or Business Economics or Econometrics from a University incorporated by an act of the Central or State legislature in India or other educational institutes established by an act of Parliament or declared to be deemed as university under section 3 of the University Grants Commission Act, 1956 or a foreign university approved by the Central Government from time to time; and of a recognized University or equivalent.

4.3 Age and Experience: Age and post qualification work experience (which shall include up to 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects is required as per following table.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the posts</th>
<th>Age (for contractual appointment)</th>
<th>Minimum post qualification experience in years***</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sr. Adviser</td>
<td>Not less than 40 years but not exceeding 52 years</td>
<td>18</td>
</tr>
<tr>
<td>2</td>
<td>Adviser</td>
<td>Not less than 35 years but not exceeding 50 years</td>
<td>15</td>
</tr>
<tr>
<td>3</td>
<td>Joint Adviser</td>
<td>Not less than 33 years but not exceeding 50 years</td>
<td>10</td>
</tr>
<tr>
<td>4</td>
<td>Deputy Adviser</td>
<td>Not less than 30 years but not exceeding 50 years</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Sr. Research Officer</td>
<td>Not less than 26 years but not exceeding 40 years</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---------------------</td>
<td>-----------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Research Officer</td>
<td>Not less than 26 years but not exceeding 35 years</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Economic Officer</td>
<td>Not less than 26 years but not exceeding 30 years</td>
<td></td>
</tr>
</tbody>
</table>

***Age and experience shall be counted as on the last date of receipt of the application***

5. **Tenure:** Initially up to 3 years, which can be extended up to 5 years, depending on the requirements or till the age of 60 years, whichever is earlier.

6. **General Conditions of Service for contractual appointees:**

6.1 All appointees shall be deemed to be Public Servants for the purpose of the CCS (Conduct) Rules and such other Statutes as notified by the Government from time to time. Those recruited on contract basis have to execute an agreement as per Annexure. The employment contract can be terminated by either side with a minimum notice period of one month or pay in lieu thereof.

6.2 No person shall be appointed on Contract unless he/she is declared medically fit by a Medical Board to be constituted by the Central Government for this purpose unless he/she has already been declared fit by an equivalent authority.

6.3 In the event of the death, injury or illness of the officer appointed on Contract which is attributable to the performance of services on behalf of NITI Aayog under the terms of the Contract while the officer is traveling at NITI Aayog expense or is performing any services under the Contract in any of the offices or premises of NITI Aayog or Government of India, the Officer or the Officer’s dependents, as appropriate, shall not be entitled to any compensation.

7. **Disqualification.**

No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of these rules.

8. **Screening/ Selection Committee:**

8.1 All the applications will be scrutinized by a Screening Committee consisting of the following and shortlist the candidates in the ratio of 1:5 for personal talk with the Selection Committee.

a) Chief Executive Officer NITI Aayog – Chairman
b) Two Officers (one level above to the post for which selection is to be made) to be nominated by Vice-Chairman - Members

Note: The criteria for screening may be devised by the Screening Committee.

8.2 Selection shall be made after holding a personal talk with the shortlisted candidates to assess their suitability for the post by the Committee consisting of the following:-

(a) Member in charge of concerned subject in the NITI Aayog - Chairman
(b) Chief Executive Officer NITI Aayog - Member
(c) Three experts as Members from outside the NITI Aayog to be nominated by the Vice Chairman, NITI Aayog from amongst the following:-

Secretary in the Ministry or Department of Government of India dealing with the sector /Persons equal in status to Secretary to the Government of India from any Ministry or Department or Public Undertakings/ Professors of distinction in the relevant institutions.

Note: The criteria for selection may be devised by the Selection Committee.

8.2 Approval of Vice Chairman, NITI Aayog shall be obtained on the recommendations of the Selection Committee. In addition, approval of the Appointments Committee of the Cabinet shall be obtained, wherever applicable, to the recommendation of the Selection Committee.

9. Power to relax.

Where the Chairman, NITI Aayog is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these guidelines with respect to any class or category of persons.

(Dinesh Kochher)
Under Secretary to the Govt. of India

To

1. PS to Vice Chairman
2. PS to MoS(IC), Ministry of Planning
3. PS to Member (BD)
4. PS to Member (VKS)
5. PS to Member (RC)
6. PS to Member (VKP)
7. Sr.PPS to CEO
8. PS to Adviser (Admn)
9. All Advisers in NITI Aayog
10. Director (Admn.)
11. DS (Admn III &IV)
12. NIC (for circulation through mail in NITI Aayog)
ARTICLES OF AGREEMENT made this....... day of Two Thousand and Eighteen BETWEEN 
........................son of/daughter of Shri. ........................at present residing at ....... ...... .... Here in after 
referred to as party of the first part and the PRESIDENT OF INDIA (HEREINAFTER CALLED "THE 
Government") of the second part.

WHEREAS it has been agreed between the parties that the party of the first part shall be appointed 
as the.............In the ......................with effect from the forenoon/afternoon of ......................for a 
period of...... years or until further orders on contract basis on the terms and conditions herein 
contained.

NOW THESE PRESENTS WITNESSETH AND THE PARTIES HERETO RESPECTIVELY AGREE AS FOLLOWS;

1. The Government has agreed to engage the party of the first part and the party of the first part has 
agreed to serve the Government as <Designation> in the NITI Aayog with effect from the 
forenoon/afternoon of <Date> of ............ years or until further orders, whichever is earlier, 
on contract basis on the terms and conditions herein contained. The party of the first part shall submit 
himself to the orders of the Government and of the officers and authorities under whom he may 
from time to time be placed by the Government and shall remain in the service subject to the 
provisions herein contained.

2. The party of the first part shall devote his whole time to his duties and shall, whenever required, 
proceed to any part in or outside India and perform such duties as may be assigned to him by the 
Government.

3. The appointment of the party of the first part as <Designation> in the NITI Aayog shall continue for 
a period of ...... ... years or until further orders of the Government, whichever is earlier, subject to the 
provisions contained in the following clause 4.

4. The service of the party of the first part may be terminated by giving one calendar month notice in 
writing any time during the terms of the appointment under this agreement either by the party of 
the first part to the Government or by the Government or its authorized officer to the party of the 
first part without assigning any reasons whatsoever.

5. Remuneration:

i. The party of the first part shall, from the forenoon/ afternoon of .............. receive a 
   consolidated monthly pay of Rs.............. (Rupees only).
ii. The party of the first part shall not be entitled to a residential accommodation, official transport, leave encashment or any other allowances as admissible to a regular Government employee. Leave rules applicable to a regular Government employee will not be applicable to a Contractual appointee. However a contractual appointee will be entitled to 8 days' leave on a pro-rata basis in a calendar year.

6. If the party of the first part is required to travel in the interest of the public service, he shall be entitled to traveling allowance on the scale provided for in the rules supplementary to the Fundamental rules framed by the Government from time to time in force and applicable to the officers of his class.

7. In the event of the death, injury or illness of the officer appointed on Contract which is attributable to the performance of services on behalf of NITI Aayog under the terms of the Contract while the officer is traveling at NITI Aayog expense or is performing any services under the Contract in any of the offices or premises of NITI Aayog or Government of India, the Officer or the Officer’s dependents, as appropriate, shall not be entitled to any compensation.

8. The party of the first part will not be allowed to join any retirement scheme of the Government of India.

9. In respect of any matter relating to the conduct, discipline and other conditions of service and in respect of which no provisions has been made in this agreement, the provisions of the C.C.S. (Conduct) Rules, 1964 and C.C.S. (C.C.A.) Rules 1965, or any other rules made or deemed to be made under article 309 or contained under article 313 of the constitution shall apply to the party of the first part to the extent to which they are applicable to the service hereby provided for and the decision of the Government as to their applicability shall be final.

10. Disclosure/Conflict of Interest – The party of the first part declared that-

"he/she has no conflict of interest with or pecuniary interest that he/she could derive by working in this assignment with the Government of India"

or
details of the conflict/pecuniary interest are furnished below-

11. The stamp duty payable on this agreement shall be borne by the Government.

IN WITNESS WHEREOF the party of the first part and Second part have hereunto set and subscribed their respective hands the day, the month and year first above written.

Executed by Shri at ........

in the presence of:-
Annexure IV

Instructions for filling up the form

(Applicants, who are applying on deputation (including short term contract) basis, need to submit their application in the Prescribed Proforma (Appendix I) through proper channel.

These instructions are only for applicants who are applying on contract basis

Application Process –

A) Registration –

1. Name: Enter name (as in Class 10th/High School Certificate)

2. E-mail ID: Enter correct and valid e-mail ID.

3. Candidate’s Date of Birth: Enter date of birth in DD/MM/YYYY format only (as in Class 10th/High School Certificate).

4. Security Question: Select a security question and record your answer to reset the password.

5. Password: Make your own password as instructed in the site.

B) Login - Now login to fill up other details

Note: Applicants are requested to scan all the required documents to be uploaded beforehand, as mentioned in sections (E) and (F) below.
C) Personal Details -

1. Address: Enter present address for correspondence with PIN code in full.
2. Mobile Number: Enter 10 digit mobile number correctly (without pre-fixing ZERO).
3. Nationality: Enter Nationality

D) Educational Details -

1. Educational Qualifications: Enter the details of Educational Qualifications starting from Secondary/10th onwards, mentioning main subjects/discipline, name of the Board/University and School/College, year of joining (month/year), year of completion (month/year), percentage (in case of grade/CGPA put equivalent percentage as per the formula prescribed by the board/institute/University).
2. After filling up the details click Save/Add button.
3. Repeat the same till last qualification.

E) Experience Details -

1. Work Experience: Fill the details in chronological ascending order with first experience in the first row and so on including present employment. While filling up the period for current employment put current date in the “to date” column if you are continuing in the same job. Total experience will be calculated based on the entries made in the rows filled.
2. Work Period should not be overlapped.
3. Attach up-to-date and full Experience Certificate, issued by the employer, in r/o each employment, unambiguously indicating the nature of duties, date of joining, date of relieving and duration of experience, level / position, responsibilities etc.
4. PRESS SAVE/ADD BUTTON after filling data in each row.
5. Mention employer name, post held, periods, emolument, nature of duties in detail to appropriate columns.
6. Additional information about present employment: Enter the other details of related to present employment.
7. PRESS SAVE DRAFT BUTTON.

F) Upload documents -

1. Upload degree certificate against essential Educational Qualification : (PDF format Maximum size 1 MB)*
2. Upload last Salary Slip (PDF format Maximum size 1 MB)*
3. Upload Your Detailed Resume (PDF File Less Then 5MB Only) *
4. Upload Your Photograph (.jpg/.jpeg/.png or.gif image types Less then 1 MB.)*
5. Upload Your Signature (.jpg/.jpeg/.png or.gif image types Less then 1 MB.)*
Note: PLEASE REMEMBER WHILE uploading above files: the first 03 are pdf files and the last 02 are .jpg/jpeg/png or .gif. image types of 1 MB(1000 kb).
In case of any error/update all the previously uploaded files need to be uploaded again.

G) Other Declarations -
1. Whether belongs to SC/ST/OBC/General
2. Whether any Criminal case is pending against you? if yes, please give details: select yes/no
3. Whether you were convicted by any court at any time in your life? if yes, please give details: select yes/no
4. Whether any financial liabilities/ any other obligations are pending with present employer? if yes, please give details: select yes/no
5. Whether you have any conflict of interest or pecuniary interest that you could derive by working in this assignment with the Government of India? if yes, Please furnish details: select yes/no and also furnish details if answer is yes.
6. Carefully read the undertakings and check (✓) all four points.
7. Enter place of submission of the application form.
8. Check your details with Draft Preview.
9. Click on “Finish & Apply For Post” button.

G) Apply for a Suitable post - On next screen apply for a suitable post and choose area. Before applying for a post including Area, please read again eligibility conditions, work experience required and job description thoroughly.

H) Take print out and preserve.

NOTE:

1. The essential qualifications indicated in the original advertisement are the minimum and mere possession of the same does not entitle candidates to be called for interview.
2. Candidates must ensure that they are fulfilling all eligibility conditions. The crucial date for determining the eligibility will be the last date of receipt of applications i.e. 60 days from the date of publication of our advertisement in the Employment News. They may refer to the advertisement/vacancy circular uploaded on the website of NITI Aayog.
3. Candidates are requested to fill all the entries in their own interest. Data related to minimum educational qualifications with respect to the post concerned should be filled invariably. Data related to experience (especially period of experience) should be mentioned correctly as indicated in their available documents with the candidate. They must also
ensure that there is no overlapping in the experience being entered in the application and filed up the details present employment.

4. Application will be accepted ONLINE only on the link provided on the Website of NITI Aayog. No other mode of application will be accepted for candidates from private sector/non-Government bodies.

5. Candidates are advised to indicate their active and valid e-mail IDs in the ONLINE application and check their e-mails at regular intervals.

6. NITI Aayog does not assume any responsibility if any candidate is not being able to submit his/her application on account of technical reasons or for any other reason beyond the control of NITI Aayog.

7. Candidates are strongly advised to apply well in time without waiting for the last date for submission of ONLINE application.

8. Candidates need not send the printout of the ONLINE application or any other supporting documents.

9. The candidates will be required to produce all the original documents and submit their self-attested copies, as and when asked to do so.

10. In case of any clarification on web related issues, please contact at: nic-niti@gov.in or contact Ms. Shehnaz 011-2303 2111, Shri Vasudev 011-2304 2019 & Shri Mukul Bhardwaj, Scientist-E / Technical Director 011-2304 2156 during working hours. Queries will be clarified only till 03.00 PM on the last day of filing of online applications.

11. In case of any clarification other than web related issues, please contact the following:

<table>
<thead>
<tr>
<th>Post</th>
<th>Email</th>
<th>Help Desk No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Specialist/</td>
<td><a href="mailto:admn1-pc@gov.in">admn1-pc@gov.in</a></td>
<td>011-2304 2090</td>
</tr>
<tr>
<td>Specialist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Senior Associate</td>
<td><a href="mailto:sunil.kr01@gov.in">sunil.kr01@gov.in</a></td>
<td>011-2304 2461</td>
</tr>
<tr>
<td>Associate</td>
<td></td>
<td>011-2304 2445</td>
</tr>
</tbody>
</table>

Queries will be clarified only till 03.00 PM on the last day of filing of online applications.
Appendix - I

Application For The Post of Associate in NITI Aayog

[For Deputation (Including Short-Term Contract)]

POST APPLIED FOR:   Associate

Preferred Vertical : ________________________________

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name &amp; Address (in Block Letters)</td>
</tr>
<tr>
<td></td>
<td>Mobile No</td>
</tr>
<tr>
<td></td>
<td>E-mail id</td>
</tr>
<tr>
<td>2.</td>
<td>Date of Birth (in Christian era)</td>
</tr>
<tr>
<td>3.</td>
<td>i) Date of entry into service</td>
</tr>
<tr>
<td></td>
<td>ii.) Date of retirement under the Central /State Government Rules</td>
</tr>
<tr>
<td>4.</td>
<td>Educational Qualifications</td>
</tr>
<tr>
<td></td>
<td>Degree/Diploma / Certificate</td>
</tr>
<tr>
<td>i)</td>
<td></td>
</tr>
<tr>
<td>ii)</td>
<td></td>
</tr>
<tr>
<td>iii)</td>
<td></td>
</tr>
</tbody>
</table>

(Add rows if required)
5. Whether qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

<table>
<thead>
<tr>
<th>Qualification/Experience Required as mentioned in the advertisement/vacancy circular</th>
<th>Qualification/experience possessed by the officer</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Essential</strong></td>
<td></td>
</tr>
<tr>
<td>a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with three years regular service in Level – 7 in Pay Matrix and</td>
<td></td>
</tr>
<tr>
<td>b) Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years)</td>
<td></td>
</tr>
<tr>
<td>c) Minimum 3 years' experience (which shall include up to 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/implementation, research, monitoring and evaluation of policy, programme or projects</td>
<td></td>
</tr>
<tr>
<td><strong>Desirable:</strong> Doctorate in any discipline or Master's Degree in Engineering</td>
<td></td>
</tr>
<tr>
<td>6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.</td>
<td></td>
</tr>
</tbody>
</table>
7. Details of Employment, in chronological order:

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Office/ Institution</th>
<th>Post held on regular basis / Name of Employer</th>
<th>From (date)</th>
<th>To (date)</th>
<th>*Pay Matrix and Pay Level of the post held on regular basis</th>
<th>Nature of Duties (in detail) highlighting experience required for the post applied for</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Important: Pay Matrix and Pay Level granted under ACP/MACP/NFU are personal to the officer and therefore, should not be mentioned. Only Pay Matrix and Pay Level of the post held on regular basis to be mentioned. Details of ACP/MACP/NFU with present Pay Matrix and pay Level where such benefits have been drawn by the candidate, may be indicated below:

<table>
<thead>
<tr>
<th>Office/ Institution</th>
<th>Pay Matrix and Pay Level drawn under ACP/MACP Scheme/NFU basis</th>
<th>From (date)</th>
<th>To (date)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state -

   a) The date of Initial Appointment  
   b) Period of appointment on deputation/contract  
   c) Name of the present office/organisation to which the applicant belongs.  
   d) Name of the post and Pay of the post held in substantive capacity in the parent organisation

9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance Vigilance Clearance and Integrity certificate.
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.

10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.

11. **Additional details about present employment:**

Please state whether working under (indicate the name of your employer against the relevant column)

a) Central Government

b) State Government

c) Autonomous Organization

d) Government undertaking

e) Universities

f) Others (please specify)

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

14. Total emoluments per month now drawn

<table>
<thead>
<tr>
<th>Basis Pay in the pay level</th>
<th>Total Emoluments</th>
</tr>
</thead>
</table>

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

<table>
<thead>
<tr>
<th>Basic Pay with scale of pay and rate of increment</th>
<th>Dearness pay/interim relief/other Allowances etc (with break-up details)</th>
<th>Total Emoluments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) Work experience over and above prescribed in the Vacancy Circular/Advertisement)</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td>16.A</td>
<td>Achievements: The candidates are requested to indicate information with regard to; i) Research publications and reports and special projects ii) Awards/Scholarships/Official Appreciation Affiliation with the professional bodies/institutions/societies and; iii) Patents registered in own name or achieved for the organization iv) Any research/innovative measure involving official recognition v) Any other information. (Note: Enclose a separate sheet if the space is insufficient.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Please state whether you are applying for deputation (ISTC).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Whether belongs to SC/ST</td>
<td></td>
</tr>
</tbody>
</table>

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The
information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Place : 
Date :  
Address: (SIGNATURE OF THE CANDIDATE)

Certification by the Employer/Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;
   i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt./Ms
   ii) His/ Her integrity is certified.
   iii) His/Her CR/APAR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
   iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Date :

Countersigned

Name & Designation

(Employer/ Cadre Controlling Authority with Seal)