

**A-12024/1/2019- Admin 1B**  
**Government of India**  
**NITI Aayog**

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The National Institution for Transforming India is the premier policy Think Tank of India which is engaged in a number of transformational initiatives as a catalyst and an accelerator of change across sectors in partnership with Central Ministries and the State Governments. The three broad working areas of NITI Aayog are given below-

- IV. **Policy & Knowledge** – NITI Aayog is engaged in policy intervention across the sectors while designing strategic and long term policies and programmes for the Government of India. Further, it provides both directional and policy inputs as well as relevant technical advice to the Centre and States.
- V. **Innovation-** Promoting a culture of innovation and entrepreneurship by serving as a platform for promotion of world-class Innovation Hubs, Grand Challenges, Start-up businesses and other self-employment activities, particularly in rigorous technology and innovation driven area.
- VI. **Monitoring and Evaluation** –Design, experiment, quasi-experiment, rigorous econometric modelling techniques and big data analytics to provide insight and feedback to drive evidence based policy and programme design.

NITI Aayog is looking for young, talented, innovative and dynamic Professionals who desire to be a part of the team that is scripting the exciting transformation story which is unfolding in India today. Details of the same are given below

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|---|------------------------------|--|
| 1 | Name of position             | <b>Procurement Specialist (Development Monitoring &amp; Evaluation)</b>  |
| 2 | Number of positions          | <b>2</b>   |
| 3 | Method of recruitment        | Contract Based through Open Market   |
| 4 | Age Limit                    | Candidates should be below 45 years of age as on the date of advertisement.  |
| 5 | Period of Contract           | For a period of 2 Years.   |
| 6 | Remuneration (per month)     | Rs 80,000 to 1,45,000/-  |
| 7 | Education qualification      | <u>Essential</u><br><br>Master's Degree/Post graduate in any discipline.   |
| 8 | Experience                   | Minimum 3 years' experience in the field of procurement of consulting services, preferably in Monitoring & Evaluation and/or development sector.   |
| 9 | Job description/Requirements | Must have demonstrated knowledge of Government procurement policy and procedures, experience in managing bid cycles, organizing procurement packages, preparing Terms of References, preparation of bidding documents and evaluation of bid proposals. Experience with Government of India procurement guidelines [General Financial Rules (GFR), 2017 & Manual for Procurement of Consultancy & Other Services, 2017] and procedures is required. Experience working with multilaterals is preferred. |

The terms and conditions of engagement of the Procurement Specialist will be according to the NITI guidelines O.M. no. A-12013/02/2015-Adm. I(B) dated 01.08.2018. The guidelines are placed on NITI Aayog's website [www.niti.gov.in](http://www.niti.gov.in). Further it is mentioned that the no. of positions for Procurement Specialist may vary and are tentative.

**Note: The applications of the candidates may be shared with other Ministries/ Departments for their utilization, if required.**

**Submission of Applications:** Eligible candidates may apply online on the link to be provided on the website of NITI Aayog within 30 days from the date of publication of the advertisement in the Newspaper. **Applications are to be submitted online only.**