

Admin 1A Section

Sr. No.	Details of suo motu disclosure	Concerned Division/ Section	Remarks
1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	The powers and duties of the officers of Admin IA Section are as provided in rules/instructions of the Govt. of India.	
1.2.1	Powers and duties of officers (administrative, financial and judicial)		www.persmin.nic.in
1.2.2	Power and duties of other employees		www.finmin.nic.in
1.2.3	Rules/ orders under which powers and duty are derived and		etc
1.2.4	Exercised		
1.2.5	Work allocation	Work allocation of officers being dealt in Adm.1A Section is annexed may be provided as "Annexure I"	

ANNEXURE-I

Name of the Officer, Designation		Vertical/Division
Shri Sanjeet Singh, Sr. Lead	1. PD (Economics & Finance II) i. All other matters of Economic & Finance Divisions not mentioned in E&F-I <i>including</i> G20, Multilateral Institutions and Disinvestment; ii. Trade & Commerce	
Dr. Pravakar Sahoo, Sr. Lead	PD (Economics & Finance I) i. Economic Modelling, Scenario Building, Capital Markets	
Shri Yugal Kishore Joshi, Lead	1. PD(North-East States) 2. PD (Communications) 3. PD (Information Technology (including Frontier Technology) and Telecommunications) 4. PD (Water and Land Resources) 5. PD(Drinking Water & Sanitation) 6. PD (Tourism and Culture)	
Dr. Banusri Velpandian, Sr. Specialist		1. Law 2. Research & Networking
Shri Saurabh Rishi, Sr. Specialist		Aspirational Districts Program(ADP)
Dr. (Ms.) Sakshi Khurana,		1. Skill Development &

Senior Specialist		Entrepreneurship, Labour & Employment
		2. Knowledge Support Unit
Dr. Shashank Shah, Sr. Specialist		1. Education 2. Viksit Bharat - Perspective Planning & Visioning 3. Communications (Strategic Communications) (Nodal officer for the work related to Development of NITI Intranet)
Dr. Pravin Kumar, Specialist		Economics & Finance II

Admn. III

1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Adm.3 has nothing to add to the general information in respect of powers and duties of Central Secretariat Service Officers, i.e., Section Officers and Assistant Section Officers.
1.2.3	Rules/ orders under which powers and duty are derived and	Powers and duty are derived under extant Rules/ orders issued by Govt. of India from time to time.
1.2.4	Exercised	Powers and duty are exercised under extant Rules/ orders issued by Govt. of India from time to time.
1.2.5	Work allocation	This Section deals with all administrative and service matters of incumbents of 170 posts of Senior Research Officers, Research Officers, Economic Officers, Technical Officer, Research Assistant, Official Language Officers, Senior Associates, Associates, Section Officers, Assistant Section Officers, etc.

Industry & Foreign Investment Division

1.2	<p>Power and duties of its officers and employees [Section 4(1) (b)(ii)]</p>	<p>Industry & Foreign Investment Division deals with key sectors: Heavy Industries, Steel, Mining, Revenue, MSME, Food Processing, Textiles and Corporate Affairs.</p> <ul style="list-style-type: none"> • The Division examines project proposals in the form of SFC/EFC/PIB/PPR/Cabinet Notes/CCEA Notes etc. for decisions. • The Division provides inputs for formulation of policies/strategies for development of industrial sector in India . • Keeping in view the national priorities and socio-economic objectives, the Division constantly focuses on enhancing the quality and quantity of engagements of the various industry stakeholders with the different arms of the government including the central and state governments. • The Division also regularly engages with apex Industry Associations such as Federation of Indian Chambers of Commerce and Industry (FICCI), Confederation of Indian Industry (CII), ASSOCHAM, FISM E etc. for industrial development in India . • Mines Division prepare strategic policies for the sector in order to ensure - (a) enhanced exploration and extraction of minerals (b) raw material security for all user industries (c) focus towards rare earth and technology minerals (d) ensure overall sustainability (e) generate more employment opportunities and (f) decrease overall mineral import and enhance export. • MSME Division focuses on empowerment and strengthening of MSME sector in the country. The Division provides regular inputs on development of MSME sector in the country. • The link for Reports published by Industry Division is as under: <p>https://niti.gov.in/sites/default/files/2025-05/Enhancing Competitiveness of MSMEs in India.pdf</p> <p>https://niti.gov.in/sites/default/files/2025-04/Automotive-Industry-Powering-India-participati</p>
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		<u>on-in-GVC_Non-Confidential.pdf</u> <u>https://niti.gov.in/sites/default/files/2024-12/SAFE_Accommodation_Worker_Housing_for_Manufacturing_Growth.pdf</u> <u>https://www.niti.gov.in/sites/default/files/2024-09/Assessment%20of%20PMMY_Final%20Report%20%282%29.pdf</u> <u>https://www.niti.gov.in/sites/default/files/2024-07/GVC%20Report_Updated_Final_11zon_0.pdf</u>
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Agriculture Division

1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	<p>The Technology Division deals with agronomic aspects, including: Technology, practices, production methods, agri-R&D, extension, mechanization Seeds, pests & diseases, climate change, sustainability, food waste Institutional frameworks like KVKs, ICAR, SAUs, Agrochemicals, and Natural Farming:</p> <p>Key Duties</p> <p>Agri-led transformation of assigned States Documentation and dissemination of innovation and scheme success stories Interaction with States for assessment and feedback on agri-programmes R&D and Extension: Study need-based strategies and budget allocations Examination of documents: Scrutiny of EFC memos, Cabinet Notes, VIP references Studies & Coordination: Conduct analytical work and coordinate with ICAR, KVKs, State Depts., Ministries, and Standing Committees Working Groups: Organize meetings, prepare ToRs, evaluation notes, and state briefs for tech-related working groups</p>
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Rural Development

1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	<p>Analysing and providing comments on various rural sector schemes, programmes and projects through the appraisal of preliminary project reports; analysing and providing comments for proposals under EFC and SFC, reviewing and commenting upon Cabinet Notes.</p> <p>Engaging with the Department of Rural Development, State Governments as well as local governments on various issues, policies and schemes.</p> <p>Developing strategy papers on various thematic areas and factors that affect rural growth, infrastructural systems supporting them, and networks connecting them. These sectors, inter alia, include housing, employment, skill development and rural roads.</p>
1.2.1	Powers and duties of officers (administrative, financial and judicial)	<p>Conducting research with various organisations and development partners and holding discussions with eminent experts in the domains of rural sector.</p>
1.2.2	Power and duties of other employees	
1.2.3	Rules/ orders under which powers and duty are derived and	
1.2.4	Exercised	
1.2.5	Work allocation	

Education Division

1.2	Functions and Duties	<p>The Education Division, NITI Aayog is concerned with developmental planning in the field of Education, Sports and Youth Affairs. However, education related to agriculture and allied sectors, public health, and medical education are not the domain areas of the Education Vertical.</p> <p>2. The Line Ministries related to the Education Division are as under:</p> <ul style="list-style-type: none"> • Ministry of Education, Govt. of India • Ministry of Youth Affairs & Sports, Govt. of India <p>3. The Education Division deals with all schemes/programs related to the Ministry of Education (Department of School Education & Literacy and Department of Higher Education) and Ministry of Youth Affairs and Sports (Department of Sports and Department of Youth Affairs).</p> <p>4. Project proposals of SFC/EFC/PIB/DIB/PPR for investment decisions</p> <p>5. Proposals in the form of Cabinet Notes and Cabinet Committee on Economic Affairs (CCEA)</p>
1.2	Power and duties of its Officers and employees (Section 4(1)b (ii))	<p>Dr. Sonia Pant, PD (Education) – School Education, Higher Education, Sports & Youth Affairs</p> <p>Dr. Shashank Shah, Senior Specialist – Higher Education</p> <p>Lt. Col. Jitendra Verma, OSD – Youth Affairs & Sports</p> <p>Ms. Oshin Dharap, Consultant Grade I (Higher Education)</p> <p>Ms. Tarini Gupta, Consultant Grade I (Higher Education)</p> <p>Ms. Mamta Rani, Assistant Section Officer - School Education, Higher Education, Sports & Youth Affairs</p> <p>Ms. Nisha Sharma, Young Professional (School Education)</p> <p>Ms. Upragya Kashyap, Young Professional (Higher Education)</p> <p>Ms Arunima Goyal. , Young Professional (Higher Education)</p> <p>Ms.Yashvi Rana, Young Professional (School Education)</p> <p>Ms Gauri Joshte, Young Professional (School Education)</p>

Panchayati Raj

1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	<p>Analyzing and providing comments on various Panchayati Raj schemes, programmes and projects through the appraisal of preliminary project reports; analyzing and providing comments for proposals under EFC and SFC, reviewing and commenting upon Cabinet Notes.</p> <p>Engaging with the Ministry of Panchayati Raj and State Governments on matters concerning decentralization, local planning, and delivery of public services.</p> <p>Developing strategy and approach papers on key thematic areas regarding local governance, such as devolution of powers, participatory local planning, own source revenue generation, localization of SDGs, service delivery and capacity-building of PRIs.</p> <p>Conducting research in collaboration with academic institutions, think tanks, and development partners, and facilitating consultations with domain experts in decentralized governance, local planning, and community participation.</p>
1.2.1	Powers and duties of officers (administrative, financial and judicial)	
1.2.2	Power and duties of other employees	
1.2.3	Rules/ orders under which powers and duty are derived and	
1.2.4	Exercised	
1.2.5	Work allocation	