

No. A- 12026/2/2020-Admin II

Government of India

NITI Aayog

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Subject: **Recruitment to the post of Mission Director for Atal Innovation Mission (AIM), NITI Aayog.**

### **About NITI Aayog**

NITI Aayog, the National Institution for Transforming India is involved in proactively identifying and formulating transformational visionary initiatives that would enable an accelerated socio-economic growth of India while also assuming a global leadership position in various sectors in the 21<sup>st</sup> century leveraging its demographic dividend and other strengths.

### **About Atal Innovation Mission – NITI Aayog**

Government of India established Atal Innovation Mission (AIM) including Self Employment and Talent Utilization (SETU) in NITI Aayog. The overarching purpose, of this Mission is to promote a culture of innovation and entrepreneurship in India and to find ultra-low cost solutions to India's pressing and intractable problems.

The vision of Innovation and Entrepreneurship (I&E) through the AIM, NITI Aayog, is to identify the opportunities and the gaps in India's innovation ecosystem, design and test pilots and policies to address them and, once successful, scale the interventions through other Ministries/Departments of central and state Governments as well as the private sector- all with the objective of making India a global leader in I&E. Thus the focus of the AIM will be primarily on ideating and incubating new approaches for the ecosystem.

NITI Aayog is looking for a dynamic and experienced person with proven organizational skills to head the Atal Innovation Mission who can drive existing and new AIM initiatives and strategies further to meet the above objectives.

Some of the major initiatives undertaken taken in the first phase of AIM are as follows:

1. **Atal Tinkering Labs-** Creating problem solving mindset across schools in India through tinkering labs, of which more than 5000 have already been established around the country.
2. **Atal Incubation Centers** –Setting up world class incubators fostering world class startups and adding a new dimension to the incubator model.
3. **Atal New India Challenges** - Fostering product innovations and aligning them to the needs of various sectors/ministries.
4. **Atal Community Innovation Centers-** To stimulate community centric innovation and ideas in the unserved /underserved regions of the country including Tier 2 and Tier 3 cities.
5. **Applied Research and Innovation for Small Enterprises** – To stimulate Make in India innovations in the MSME / startup industry
6. **Mentors of Change National platform-** A nation-wide Mentor network in collaboration with public sector, corporates and institutions, to support the various initiatives of the mission.

AIM is administratively mapped within the NITI Aayog, with direct budgetary support from the Govt. of India. AIM has a Mission High Level Committee (MHLC) comprising of distinguished leaders from government, private sector, Indian and international academia, and industrial representatives. More details are available at <https://aim.gov.in>

**Number of position -1 (One)**

**Mode of Recruitment** - Contract Based through Open Market

**Pay & Allowances** –Equivalent to Pay Level -15 (Rs182200-224100) in Govt. of India.

**Period of Contract-** 2 years (extendable)

**Essential qualifications -**

1. Indian citizens up to 60 years of age as on the date of advertisement.
2. Master's degree in any field of science or BE/B.Tech or MBA or 2 Years PG Diploma in Management.
3. 18+ years of professional work experience post essential educational qualifications in one or more of the following areas - research, innovation, technology development, strategy in academia, industry or government in India or international location. Additionally,

candidates must possess adequate senior level work experience in management, finance, business and administration.

### **Roles and Responsibilities**

As a Head of Atal Innovation Mission, the person recruited will be implementing the identified initiatives, schemes, and Programmes for fostering innovation and encouraging initiatives and entrepreneurs. The job calls for exceptional organizational skills and working in close coordination with Government of India Ministries/ Departments as well as with State Governments. The selected candidate would put in place a structure to roll out the activities of the Mission, monitor performance and help prepare inputs for policy initiatives. The person recruited will be responsible for the successful implementation of Atal Innovation Mission. He/ She will be accountable for delivery of mission objectives, targets and delivery of the budget. These include but not limited

- i. Policy formulation for promotion of Innovation and Entrepreneurship both within and outside the Government systems.
- ii. Establishment of New Incubators with focus on specific sectors.
- iii. Ranking of existing incubators for scaling up support.
- iv. Assessment and evaluation of projects supported under the Mission.
- v. Launch of Grand Challenge Award Projects for finding ultra-low-cost solutions to India's pressing and intractable problems.
- vi. Establishment of Tinkering Labs.
- vii. Pre-incubation Training programs to Innovators/Startups.
- viii. Training Programmes for Incubation Managers. Coordination with government line ministries/ departments and other agencies both in public and private sector to identify challenges and roll-out solutions.
- ix. Building global partnerships with industry, other academic institutions, government line ministries, state authorities, philanthropic foundations, international institutions, and other stakeholders.
- x. Launching awareness generation Programmes to promote Innovation and Entrepreneurship at the grass root level and incentivizing young innovators.
- xi. Any other duties as may be assigned from time to time.

**Other terms and conditions-** As per Annexure-I

### **Application procedure**

Eligible candidates may apply online on the link to be provided on the website of AIM/NITI Aayog within 30 days from the date of publication of the advertisement in the Newspaper. Applications are to be submitted online only. Hard copy applications will not be accepted. References should be provided. Direct inquiries with AIM team shall not be entertained during application period. Shortlisted applicants shall be directly contacted for the next steps in the process.

## ANNEXURE I

### AGREEMENT cum TERMS AND CONDITIONS OF APPOINTMENT

ARTICLES OF AGREEMENT made this \_\_\_\_\_ day of Two Thousand and \_\_\_\_\_ BETWEEN \_\_\_\_\_, son of \_\_\_\_\_, at present residing at \_\_\_\_\_ (here in after referred to as party of the first part) and the PRESIDENT OF INDIA (HEREINAFTER CALLED "THE Government") of the second part.

WHEREAS it has been agreed between the parties that the party of the first part shall be appointed as the \_\_\_\_\_ in \_\_\_\_\_, w.e.f. \_\_\_\_\_ for a period of two years, or until further orders, on the terms and conditions herein contained.

NOW THESE PRESENTS WITNESSETH AND THE PARTIES HERETO RESPECTIVELY AGREE AS FOLLOWS;

1. The Government has agreed to engage the party of the first part and the party of the first part has agreed to serve the Government as \_\_\_\_\_ in \_\_\_\_\_, with effect from the forenoon of \_\_\_\_\_ for a period of two years or until further orders on contract basis on the terms and conditions herein contained. The party of the first part shall submit himself to the orders of the Government and of the officers and authorities under whom he may from time to time be placed by the Government and shall remain in the service subject to the provisions herein contained. The party of the first part shall exercise all powers vested in the post of \_\_\_\_\_.
2. The party of the first part shall devote his whole time to his duties and shall, whenever required, proceed to any part in or outside India and perform such duties as may be assigned to him by the Government. In the normal course, the party of the first part will report to the Chief Executive Officer, NITI Aayog and for specific tasks, he may be directed to report to the Vice Chairman, NITI Aayog.

3. The appointment of the party of the first part as \_\_\_\_\_ in \_\_\_\_\_ shall continue for a period of two years or until further orders of the Government, subject to the provisions contained in the following clause 4.

4. The service of the party of the first part may be terminated: -

- i. By the Government or their officers having proper authority without previous notice if \_\_\_\_\_ shall be guilty of any insubordination, intemperance or other misconduct or any breach or non-performance of any of the provisions of these terms and conditions or of any rules pertaining to the branch of the public service to which he may belong.
- ii. By giving one calendar month notice in writing any time during the term of the appointment under this agreement either by the party of the first part to the Government or by the Government or its authorized officer to the party of the first part without assigning any reasons whatsoever.

5. The party of the first part, from the forenoon of \_\_\_\_\_, shall draw Pay and Allowances in level-15 of the pay matrix + DA, as per extant rules. Annual increment in Level-15 will be given each year of the contract, if otherwise admissible. His services will be reviewed annually based on Annual Action Plan of \_\_\_\_\_. The party of the first part, unless otherwise decided by the Government, be entitled to receive, in whole or in part, as may be authorized by the Government, the benefits of any improvement that may be sanctioned by the Government subsequent to the date of his appointment in the terms and conditions of service applicable to the class of officers serving the equivalent posts.

6. In case the party of the first part opts to occupy Government residential accommodation, he will be eligible for the type and category of accommodation on the same terms as for the class of officers serving in equivalent post, which the Government has declared the party of the first part to correspond in status or conditions of service. This would need concurrence of Ministry of Housing and Urban Affairs. In case the party of the first part resides in his own accommodation, he will be entitled to the House Rent Allowance as applicable.

7. The party of the first part will be entitled for leave/encashment of leave in terms of DOPT's OM No. 12016/3/84-Estt. (L) dated 12th April 1985 as amended by OM No. 12016/1/90-Estt. (L) dated 5th July 1990, OM No. 12016/2/99-Estt. (L) dated 12th July 1999 and OM No 12016/5/2009- Estt.(L) dated 31st January 2011 and OM No. 14028/1/2019-Estt.(L) dated 20.06.2019.

8. The party of the first part will be entitled to travelling allowance and other allowances, as admissible to equivalent class of officers in the Government of India on transfer, for the journey of the party of the first part and his family members for taking over his assignment at the headquarters.

9. If the party of the first part is required to travel in the interest of the public service, he shall be entitled to traveling allowance on the scale provided for in the rules supplementary to the Fundamental rules framed by the Government from time to time in force and applicable to the officers of his class.
10. The party of the first part shall be eligible for all concessions in relation to medical attendance and treatment that may be prescribed by Government for the class of officers serving in the equivalent post to which the Government may declare the party of the first part to correspond in status or in conditions of service, subject to the payment by him of contribution as applicable, under the prescribed rules.
11. During his service under these presents, the party of the first part shall be entitled to Leave Travel Concession under Rule 2(1) of CCS (LTC) Rules, 1988. Sub-rule (1) of Rule 2 under CCS (LTC) rules provides that -  
“In the case of persons who are appointed on contract basis or who are re-employed after their retirement, the leave travel concessions shall be admissible on completion of one year’s continuous service under the Central Government and provided that it is certified by the appropriate administrative authority that the employee concerned is likely to continue to serve under the Central Government for a period of at least two years in the case of leave travel concession to hometown and at least four years in the case of leave travel concession to any place in India to be reckoned from the date of his joining the post under the Central Government.”
12. Notwithstanding anything hereinbefore contained the pay and leave salary admissible under these presents whether payable in India or elsewhere shall be subject to any emergency cut that may be ordered by the Government for the same period and on the same terms as for other officers of the equivalent post and status under the administrative control of the Government.
13. The party of the first part will not be allowed to join any retirement scheme of the Government of India.
14. In respect of any matter relating to the conduct, discipline and other conditions of service and in respect of which no provision has been made in this agreement, the provisions of the C.C.S. (Conduct) Rules, 1964 and C.C.S. (C.C.A.) Rules 1965, or any other rules made or deemed to be made under article 309 or contained under article 313 of the constitution shall apply to the party of the first part to the extent to which they are applicable to the service hereby provided for and the decision of the Government as to their applicability shall be final.
15. The party of the first part will be required to disclose his past and present associations with organizations in the relevant sector. He will also submit annual returns indicating the outside activities, if any, which may bring a real/potential conflict of interest with the present engagement. Party of the first part is required to submit Annexure-C in this regard.

16. The stamp duty payable on this agreement shall be borne by the Government.

IN WITNESS WHEREOF the party of the first part and Second part have hereunto set and subscribed their respective hands the day, the month and year first above written.

Executed by Shri \_\_\_\_\_  
 at New Delhi (\_\_\_\_\_) )  
 in the presence of:-

Witness \_\_\_\_\_  
 Name \_\_\_\_\_  
 Designation \_\_\_\_\_  
 Address \_\_\_\_\_

Executed for and on behalf of the President of India \_\_\_\_\_  
 \_\_\_\_\_ ( )

by Shri \_\_\_\_\_

at New Delhi in the presence of :-

Witness \_\_\_\_\_  
 Name \_\_\_\_\_  
 Designation \_\_\_\_\_  
 Address \_\_\_\_\_

Annexure C: Format for Reporting of Data on officers appointed on Contract (employed by all Ministries, Departments and Institutions, which are wholly funded by GOI)

1. Photo
2. Name (in full)
3. Address:

4. Mobile Number			
5. Landline Number			
6. Aadhar No.			
7. Employed as:			
8. Employed by:			
9. Nature of work for which employed:			
10. Past employment data:			
Organisation	Time Range	Designation	Nature of work

11. Do you have any conflict of interest with, or pecuniary interest that you could derive by, working in your current assignment with GOI ? ( If yes, please write 50 words).

12. If you are receiving any emolument other than what GOI is paying you in your current assignment, please elucidate in 50-100 words (with details enclosed in annexure).