

A-12024/7/2020- Admin.1B
Government of India
NITI Aayog

The National Institution for Transforming India is the premier policy Think Tank of India which is engaged in a number of transformational initiatives as a catalyst and an accelerator of change across sectors in partnership with Central Aayog are given Ministries and the State Governments. The three broad working areas of NITI below:-

- I. **Policy & Knowledge** – NITI Aayog is engaged in policy intervention across the sectors while designing strategic and long term policies and programmes for the Government of India. Further, it provides both directional and policy inputs as well as relevant technical advice to the Centre and States.
- II. **Innovation**- Promoting a culture of innovation and entrepreneurship by serving as a platform for promotion of world-class Innovation Hubs, Grand Challenges, Start-up businesses and other self-employment activities, particularly in rigorous technology and innovation driven area.
- III. **Monitoring and Evaluation** –Design, experiment, quasi-experiment, rigorous econometric modelling techniques and big data analytics to provide insight and feedback to drive evidence based policy and programme design.

NITI Aayog is looking for young, talented, innovative and dynamic Professionals in **Voluntary Action Cell (VAC) Vertical of NITI Aayog** who desire to be a part of the team that is scripting the exciting transformation story which is unfolding in India today. Details of the same are given below:-

1	Name of position	Consultant Grade I
2	Number of positions	1 (One)
3	Method of recruitment	Contract Based through Open Market
4	Age Limit	Candidates should be below 45 years of age as on the date of advertisement.
5	Period of Contract	For a period of 3 Years.
6	Remuneration (per month)	Rs. 80,000-1,45,000
7	Education qualification	Essential: Master's Degree in Statistics/Maths/Computer Science / Data Science and Engineering/Big Data Analytics / Information Technology/Computer Science/Computer Application areas. “or possessing any Professional Degree earned after a study of 4 years or more acquired after 10+2”. Desirable: Persons with additional qualifications, research experience, published papers and post qualification experience in the relevant field would be preferred.

8	Experience	Minimum 03 years of experience on the above-mentioned subjects with reputed International/national organization. Desirable: Publication in leading International/national Journals and the popular press would be an advantage.
9	Job description/Requirements	<p>Matters and Tasks related to Voluntary Action Cell</p> <p>Tasks Related to Assignment and any other task incidental thereto:</p> <ol style="list-style-type: none"> i. To streamline the NGOs/CSOs by inviting them to Sign Up/Register on NGO Darpan Portal of NITI Aayog and providing them Unique identification number after due verification of NGO credentials, which is further applicable for availing NGO Grants from Central Ministries/Departments and States. ii. To maintain the database of NGOs/VOs/CSOs, which are Signed Up/Registered on NGO Darpan Portal of NITI Aayog. iii. To Coordinate with Central Ministries/Departments in collating the information of Grant in Aid Schemes/Programmes implemented by them through NGOs/CSOs and to display it on a single platform for assistance/benefit of NGOs/CSOs. iv. To coordinate regularly with PFMS to collate data regarding Grant released to NGOs/CSOs by Ministries/Departments and maintaining its database also. v. To encourage Working Committee members to convene timely meetings, to complete their field visits and to submit reports to NITI Aayog. vi. To make data analytics from time to time and generate reports to PMO and other line Ministries. vii. Report writing, making briefings, dealing with Policy matters related to VAC.

The terms and conditions of engagement of Consultant Grade I will be according to the NITI guidelines O.M. no. A-12013/02/2015-Adm. I(B) dated 29.07.2020. The guidelines are placed on NITI Aayog's website www.niti.gov.in.

Note: The applications of the candidates may be shared with other Ministries/ Departments for their utilization, if required.

Submission of Applications:-Eligible candidates may apply online on the link to be provided on the website of NITI Aayog within 30 days from the date of publication of the advertisement in the Newspaper. **Applications are to be submitted online only.**