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(Revised as on 31.03.2020)

1.5	Rules, Regulations, Instruction Manuals and records for discharge of functions [Section 4(1) (b) (v)]	(i) Title and nature of the record/manual/instructions	1. Record Retention Schedule and Manual of Office Procedure, Central Secretariat.
		(ii) List of Rules, Regulations, instructions manuals and records	2. Extant Rules & Guidelines issued by Ministry of Finance, DoPT and other Nodal Departments
		(iii) Acts/ Rules, Manuals etc,	<b>Annexure C</b>
		(iv) Transfer Policy and Transfer orders	<ol style="list-style-type: none"> <li>1. Central Civil Services (Conduct Rules, 1964</li> <li>2. Central Civil Services (CCA) Rules, 1965.</li> <li>3. General Financial Rules,, 1963</li> <li>4. Delegation of Financial Powers Rules, 1978.</li> <li>5. Official languages (use for official purpose of the Union) Rules, 1976.</li> <li>6. Official languages Act 1963 as amended 1967.</li> <li>7. Manual regarding the use of official language Hindi.</li> <li>8. Manual of Hindi Teaching Scheme.</li> <li>9. GPF (Rules), 1960.</li> <li>10. Central Civil Services (LTC) Rules, 1988.</li> <li>11. HBA Rules.</li> <li>12. Medical Attendance Rules, 1944.</li> <li>13. Staff Car Rules.</li> <li>14. Central Civil Services (Leave) Rules, 1972.</li> <li>15. Central Civil Services (Pension), 1972.</li> <li>16. Disciplinary Proceedings for Central Government Staff.</li> <li>17. Fundamental Rules and Supplementary Rules.</li> <li>18. Extant Rules &amp; Guidelines issued by Ministry of Finance, DoPT and other Nodal Departments.</li> </ol>

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The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions

The rules/regulation etc. as applicable to Central Government Employees/All India Service Officers and Central Government Offices are followed for discharging of its functions. The selection/appointment of contractual engagement for DMEO (lateral entry) are done by NITI Aayog. DMEO adopted the rule and regulation of NITI Aayog. The selection procedure of DoPT is followed for engaging Government officers on deputation, selection of consultants (lateral entry) and young professionals. Many posts stand encadared for IES and ISS service officers. DMEO is presently in process of finalizing its Recruitment Rules/guidelines.

5	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	1.Records, Retention schedule 2.Guidelines for applying temporary and permanent pass	<a href="https://darpg.gov.in/sites/default/files/RRS_WC.pdf">https://darpg.gov.in/sites/default/files/RRS_WC.pdf</a> <a href="https://evisitors.nic.in/PublicSite/CandidateLogin.aspx(Temporary)">https://evisitors.nic.in/PublicSite/CandidateLogin.aspx(Temporary)</a> <a href="https://validation.mha.gov.in/(Permanent)">https://validation.mha.gov.in/(Permanent)</a>
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