

(Revised as on 31.07.2020)

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|-----|--|--|--------------------------------------|
| 1.2 | Powers and duties of its officers and employees [section 4 (1) (b) (ii)] | (i) Powers and duties of officers (administrative, financial and judicial) | As mentioned in Annexure- 'B' |
| | | (ii) Power and duties of other employees | Not applicable |
| | | (iii) rules/order under which powers and duties are derived | Not applicable |
| | | (iv) Exercised | Not applicable |
| | | (v) Work allocation | As mentioned in Annexure- 'B' |

Annexure B

Vertical wise statement pro officers in NITI Aayog as on 17.07.2020

| S.No. | Vertical | Vertical Head | Director | Joint Adviser | Deputy Adviser/DS | States |
|-------|---|--|--|--|---|--|
| 1 | Infrastructure -- Connectivity | Shri S.K.Saha, Adviser | 1.Shri S.S.Meena | 1.Shri M.Vijaya Kumar 2.Shri Harendra Kumar | | M.P., Chhattisgarh and Haryana |
| 2 | Social Sector -I Labour & Employment Skill Development Urban Development, NILERD | Dr. K.Rajeswara Rao, Additional Secretary | 1. Shri Mukesh Kumar Gupta(UTs and Goa (except A&N and Lakshadweep), NILERD | | | Punjab, Goa, UTs (except A&N and Lakshadweep, J&K, Ladakh) |
| 3 | Project Appraisal, and PIB, PPP, High Speed Train, Giga Factories | Shri S.K.Saha, Adviser | | | 1.Shri Devendra Dhaggara (PAMD) | West Bengal |
| 4 | Agriculture & Allied Sectors | Dr. Rakesh Sarwal, Additional Secretary | 1. Shri S.S.Meena | 1.Shri Manash Choudhury | | |
| 5 | Data Management & Analysis; Russia/China Cell; Frontier Technology; 4th Industrial Revolution | Ms. Anna Roy, Sr. Adviser | | | 1.Sh. Sushil Eka, DS (DM&A financial matters) | Maharashtra |

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|----|---|----------------------------------|---|--|----------------------------|
| 6 | Governance and Research State Cordination | Shri Yogesh Suri, Sr. Adviser | | 1. Dr. Biswanath Bishoi 2. Ms. Poornima Malik, DS 3. Shri G. Jagannath, DS (SC) 4. Shri Kulwant Singh Rana, DS(G&R) | Karnataka |
| 7 | Health & Nutrition, WCD, Social Sector-II, Communication, Social Media | Shri Alok Kumar, Adviser | 1. Shri Ajay Kumar Nema 2. Ms. Anamika Singh | 1. Shri. Shib Kumar Sadhu, US (Communication) | Uttar Pradesh |
| 8 | HRD | Dr. Prem Singh, Adviser | 1. Sh. T. Kabilan, Director (NE States Forum) 2. Shri Ashish Kumar | | North Eastern States |
| 9 | Natural Resources & Environment | Shri Avinash Mishra, Adviser | | | Bihar, A&N, Lakshadweep |
| 10 | Science & Technology and M/o Earth Science M/o Electronics, I&B and e-Samiksha | Shri Neeraj Sinha, Adviser | | 1. Dr. Ashok A. Sonkusare 2. Dr. Thyagaraju B.M. | Jharkhand, Bihar |

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|----|---|-----------------------------------|--------------------------|--|--------------------------|-------------------------|
| 11 | Communications and ICT | Ms. Archana G. Gulati, JS | | | | |
| 12 | Social Justice and Empowerment including VAC | Shri M.C. Jauhari, JS | | | 1. Dr. Muniraju S.B. | UT of J&K and Ladakh |
| 13 | Governing Council Sectt. and Rural Development | Ms. Sanyukta Samaddar, Adviser | | | 1. Ms. Vandana Sharma | Andhra Pradesh |
| 14 | Energy vertical | Shri Rajnath Ram, Adviser | | | | Rajasthan |
| 15 | D/o Revenue, DIPP, Commerce, Corporate Affairs, MSME, Mines | Shri Ishtiyaque Ahmed, Adviser | Ms. Shubhrata Prakash | | 1. Shri U.K. Gupta | Odisha |
| 16 | WR/PMKSY/Land Resources, M/o Culture, M/o Tourism, M/o I&B, M/o Law & Justice, M/o Panchayati Raj | Shri Avinash Mishra, Adviser | | | 1. Shri R.P. Singh | Telangana |

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|----|--|--|--|--|--|-------------|
| 17 | D/o Public Enterprises, Textiles, Heavy Industries M/o Steel and Circular Economy | Shri Sudhir Kumar, Adviser | | | | Kerala |
| 18 | Agriculture | Shri Avinash Mishra, Adviser (Link Officer) | | | | Uttarakhand |
| 19 | Shri Rakesh Ranjan, Sr. Consultant | Security Cell in Addition to Security Related issue-also look after the work relating to MOD and MHA, Aspirational Districts. | | | | |
| 20 | Shri Anil Srivastava, Pr. Consultant | All Proposals of the National Mission Transformative Mobility and Battery storage including new ones | | | | |
| 21 | Shri Ashok Kumar Jain, Pr. Consultant | Development of Himalayan Region | | | | |

| | | | | | | |
|----|--------------------|---|--|--|--|--|
| 22 | Shri Ajit Pai, OSD | D/o Economic Affairs, D/o Financial Services, Disinvestment, holding the monthly meetings of oversight committee in NITI Aayog to monitor the implementation of decisions closure of CPSEs and to resolve any problems/disputes relating to disposal of immovable assets. | | | | |
|----|--------------------|---|--|--|--|--|



* Shri Alok Mishra Director is posted in DMEO.

Functions and duties of the team

- 2
- Processing of application and shortlisting of AICs / EICs as per the guidelines and criteria.
 - Compliance process for disbursement of subsequent tranches of Grants-in-Aid.
 - Designing and implementing various capacity building measures for AICs/EICs which may include training, webinars, knowledge sharing sessions, mentor clinics etc.
 - Structuring and managing the 'Mentors of Change' for the startups in the AIC / EIC portfolios
 - Forging partnerships with industry, investor networks, and corporates to help incubators and startups connect with various stakeholders of the ecosystem and leverage their resources
 - Regular site visits and monitoring and review calls with the incubators
 - Providing access to incubators and their startups to various marquee national/international events such as InSprenneur, EWC, etc.
 - Building synergies with other AIM programs such as ATLS, ANIC etc. to work towards accelerating the growth of the innovation and entrepreneurship ecosystem of India
 - Any other duties assigned as per the directions of MD, AIM.

Program Norms and Decision Making

- The organisational norms of the program are set based on the standard operating protocol of NITI Aayog. All the relevant operational and strategic decisions are taken keeping the beneficiaries (i.e the AICs/EICs stakeholders) in mind.
- All strategic and operational approvals for the program are subject to approval by the competent authority and are in-line with the directions of Mission Level High Committee (MHLC) of AIM.

(iii) ATAL COMMUNITY INNOVATION CENTRE (ACIC)

To foster community-based innovations through a pre-incubation ecosystem at community level, Atal Innovation Mission at NITI Aayog is setting up Atal Community Innovation Centres in unserved and underserved regions across the country. Till date 20 UGC/AICTE institutions

13 and 4 NGO/Section 8 Companies have been shortlisted for setting up ACICs spreading across 16 states and UTs of India. A total Grant-in-Aid of Rs. 2.5 Crore is provided to each applicant for a period of 5 years for set-up and operations of ACIC. This Grant-in aid needs to be accompanied by a matching contribution from the applicant to enable a Public Private Partnership (PPP).

To support the ACIC initiative, AIM will launch the ACIC segment for the Mentor India program.

Mentor India is a strategic nation building voluntary initiative to engage leaders who can guide and mentor innovators/startups in the newly launched Atal Community Innovation Centres and also, in 68+ AIM Incubators across the nation and students in 5000+ Atal Tinkering Labs under the programs of Atal Innovation Mission.

More details about the AIM initiatives can be found here: aim.gov.in.

Functions and duties of the team

- Processing of application and selection of institutions or organizations for Atal Community Innovation Centres as per the guidelines and criteria.
- Compliance process for disbursement of various tranches of ACIC Grant-in-Aid.
- Capacity building and training of ACIC Centre-in-charge and ACIC operations team on various aspects of Pre-Incubation and Innovation through partnerships.
- Screening and selection of professionals as 'Mentors of Change' for the ACIC network, under the Mentor India program.
- Organizing various workshops, events, contests, sessions, and activities related to Innovation and Incubation for ACIC team and community.
- Formalizing partnerships with industry and academia to enhance the reach, quality, and impact of the program.
- Recognize stakeholders and provide showcase and learning opportunities.
- Periodic monitoring, documentation, and query resolution.
- Any other duties assigned as per the directions of MD, AIM.

Program Norms and Decision Making

- The organizational norms of the program are set based on the standard operating protocol of NITI Aayog. All the relevant operational and strategic decisions are taken keeping the beneficiaries (i.e the AICs/EICs stakeholders) in mind.
- All strategic and operational approvals for the program are subject to approval by the competent authority and are in-line with the directions of Mission Level High Committee (MHLC) of AIM.

(iv) ATAL NEW INDIA CHALLENGES (ANIC)

The ANIC program is devised with two-fold vision: -

- a) Help create products from existing technologies relevant for national and social causes (Productization), and,
- b) Help new deep-tech products find markets and early customers (Commercialization).

ANIC's objective is to fast-track development and commercialize industrial-grade products and technologies in areas of national importance and social relevance through a grant-based mechanism. The selected ANIC grantee would be eligible for a funding support of up to a maximum of Rs. 1 crore. based on the evaluation of the applicant's proposal and approval from the competent authority. The approved grant will be disbursed in tranches with the release of any tranche fully dependent on

verifiable compliance to approved goals and deliverables by the grantee. To create product and service innovations having national socio-economic impact, AIM has launched over 24 Atal New India Challenges in partnership with five different ministries and departments of central government. 52 winners have been selected out of 950+ applications received for the same.

(ii)

The powers & duties of its officers and employees

i) The allocation of work among DMEO is as per the activities undertaken for Monitoring and Evaluation in DMEO. Director General is overall (both administration and technical) in charge of DMEO. One DDG/JS (Admn & Fin.)/ Director is nominated /declared as Administrative Head. Presently DMEO is divided among four teams headed by Deputy Director Generals/Directors. These are assisted by Consultants/Senior Research Officers/Economic Officers/ Economic Investigators/ Young Professionals. Head of Department (HoD) in DMEO has been delegated with certain financial powers to execute its mandates. DMEO has got its own Administrative and financial setup.
Staff strength attached in **Annexure-II**

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Annexure-II

Development Monitoring and Evaluation Office Strength (As on 31.03.2020):

| S.No | Name of Post | Sanctioned Posts | In-position Posts | Vacant Posts | Gross | Pay Level | Remarks |
|--------------------------|---|------------------|-------------------|--------------|--------|-----------|-----------------------------|
| 1 | Director General (DG) | 1 | 1 | - | 256912 | 15 | |
| 2 | Deputy Director General (DDG) (GP. A-Gazetted) | 4 | 1 | 03 | 226746 | 14 | |
| 3 | Director (GP. A-Gazetted) | 19 | 2 | 17 | 349578 | 13 | |
| 4 | Senior Research Officer (GP. A-Gazetted) | 15 | 5 | 10 | 647754 | 11 | |
| 5 | Research (GP. A-Gazetted) | 4 | 0 | 04 | 0 | 10 | |
| 6 | Economic Officer (GP. B-Gazetted) | 25 | 10 | 15 | 705500 | 7 | *2 Proceeded on deputation |
| 7 | Senior Statistical Officer (GP. B-Gazetted) | 2 | 2 | - | 141100 | 7 | |
| 8 | Economic Investigator | 22 | 6 | 13 | 340971 | 6 | *3 Proceeded on deputation |
| 9 | Junior Statistical Officer | 02 | - | 02 | 0 | 6 | |
| 10 | Young Professional | 8 | 8 | - | 480000 | - | |
| | Sub-Total | 102 | 37 | 65 | | | |
| B- Administration | | | | | | | |
| 1 | Joint Secretary (A&F) | 1 | - | 1 | 0 | 14 | |
| 2 | Director/Deputy Secretary (Admn) | 1 | - | 1 | 0 | 13 | |
| 3 | Under Secretary | 1 | - | 1 | 0 | 11 | |
| 4 | Sr. Accounts Officer | 1 | 1 | - | 128133 | 10 | |
| 5 | Assistant Section Officer | 3 | - | 3 | 0 | 7 | |
| 6 | Private Secretary/Personnel Assistant/Stenographer/ | 14 | 2 | 12 | 116430 | 8/7/4 | |
| 7 | Upper Division Clerk | 7 | 3* | 4 | 58215 | 4 | *2 Proceeded on deputation |
| 8 | Lower Division Clerk | 9 | - | 9 | 0 | 3 | |
| 9 | Multi-Tasking Staff | 18 | 7* | 11 | 237276 | 2 | * 1 Proceeded on deputation |

8.3

236188/2020/DME0

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|---|----------------------|-----------|-----------|-----------|--------|---------------------------------------|
| | Sub-Total | 55 | 13 | 42 | | |
| Additional professionals engaged on contract basis | | | | | | |
| 1 | DDG (Sr. Consultant) | | 1 | | 200000 | Against vacant post of DDG |
| 2 | Consultant Grade 2 | | 4 | | 710000 | Against vacant post of Director |
| 3 | Consultant Grade-1 | | 8 | | 355000 | Against vacant post of SRO/R O |
| 4 | Young Professionals | | 6 | | 360000 | Against the vacant post of EO/ EI/JSO |
| | Total | | 19 | | | |

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DUTIES AND RESPONSIBILITIES OF HRD VERTICAL, NITI AAYOG

HRD Vertical in the Team India Hub of NITI Aayog, is concerned with all aspects of developmental planning in the field of Education, Sports and Youth Affairs. However, education related to agriculture and allied sectors, public health, and medical education are not the domain areas of HRD Vertical.

2. The Line Ministries related to HRD Vertical are as under:

- Ministry of Human Resource Development
- Ministry of Youth Affairs & Sports

3. The HRD Vertical is dealing with all Schemes and Programs pertaining to the Department of School Education & Literacy and Department of Higher Education of Ministry of Human Resource Development. Similarly, the vertical is also dealing with all Schemes and Programs pertaining to the Department of Sports and Department of Youth Affairs of Ministry of Youth Affairs and Sports.

4. The vertical is also the part of Development Support Services to States(DSSS), initiative of NITI Aayog and is implementing project SATH- Education in collaboration with three states – Jharkhand, Madhya Pradesh and Odissa.

5. The vertical has been playing significant role in the Social Sector initiatives of NITI Aayog as per its mandate of Competitive Federalism and has developed 1st version of School Education Quality Index, which was released on 30th September, 2019.

6. The Vertical has been playing a key role in work on reforms in the higher education regulatory framework. This includes analysing existing regulations and legislations to identify challenges and then recommending reforms. The Vertical has been contributing to drafting of new regulations and the new parliamentary legislation for higher education, in collaboration with the Department of Higher Education. The Vertical is also involved in work on strategic/ policy documents in the area of higher education.

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HEALTH AND FAMILY WELFARE DIVISION

The Division has following important functions: -

1. Evolving policy and strategy guidelines pertaining to:
 - i) Health & Family Welfare with a special reference to the flagship programme, the National Health Mission (NHM).
 - ii) AYUSH
 - iii) Health Research
Pharmaceuticals
2. To design strategic and long term policy and programme frameworks and initiatives for improving the access, health outcomes and user satisfaction in health sector.
3. To provide advice and encourage partnerships between key stakeholders and national and international like minded Think Tanks for structural changes in health sector.
4. Monitoring changing trends in the health sector viz., epidemiological, demographic, social and managerial challenges.
5. Examining current policies, strategies and programmes in health and family welfare and nutrition sector, both in the States and in the Central sector and suggest appropriate modifications/mid course corrections.
6. Suggesting methods for improving access, affordability, accountability, efficiency and quality of services.
7. Looking into inter-sectoral issues and evolving appropriate policies and strategies for convergence of services so that the population benefits optimally from on-going programmes.

8. To deal with policies relating to Drug, Pharmaceuticals, Medical Devices, pricing and manufacturing.
9. To study, analyses and undertake special studies regarding drugs manufacturing, clinical trials, private sector involvement.
10. The Division represents the NITI Aayog in:
 - a) Various Committees of Ministry of Health & Family Welfare, Ministry of AYUSH, Department of Pharmaceuticals (Ministry of Chemical & Fertilizers).
 - b) EFC/SFC pertaining to Ministry of Health & Family Welfare, Ministry of AYUSH, Department of Pharmaceuticals (Ministry of Chemical & Fertilizers).
 - c) Scientific Advisory Groups of Indian Council of Medical Research, National Institute of Health & Family Welfare, Public Health Foundation of India, etc.
11. Expert Panels set up from time to time for various Programmes relating to Health sector -the reforms to be required, policy interventions, the resources including human and material required, the training programmes to be initiated, standards of construction and equipment for health facilities and the development of health research etc.

Linked Ministries:

1. Ministry of Health and Family Welfare including Dept. of H&FW, Dept. of Health Research .
2. Ministry of AYUSH.
3. Department of Pharmaceuticals.

54 Annex-1

A-19012/1/2019-Admn.II
Government of India
NITI Aayog
Administration Section-IA

Sansad Marg, New Delhi
Dated- 22.01.2019

Office Order

Consequent upon his appointment in NITI Aayog as Adviser (Level-14) w.e.f. 18.01.2019 (AN) and with the approval of the Competent Authority, Sh. Neeraj Sinha, Adviser is allocated the charge of "Science & Technology" Vertical along with the State- Jharkhand, with immediate effect and until further orders.



(Dinesh Kochher)

Under Secretary to the Government of India

To be circulated through NIC Mail

Copy to:

1. Sh. Neeraj Sinha, Adviser, NITI Aayog