

No. A.12026/1/2019-Admin.II (Part II)

GOVERNMENT OF INDIA

NITI AAYOG

NITI Aayog requires the services of suitable officer(s) for appointment to the posts of Senior Adviser /Adviser by Deputation (including short-term contract) / Promotion basis who has experience/expertise in the fields/areas of **Energy; Industry; and MSME**

1. NUMBER OF VACANCIES: 03 (TENTATIVE)

EDUCATIONAL QUALIFICATIONS

Essential

Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognised University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years).

Desirable

Doctorate in any discipline or Master's Degree in Engineering

2. ELIGIBILITY CONDITIONS (AS ON CLOSING DATE)

(a) FOR DEPUTATION

Officers working in the Central Government / State Governments/ Union Territories (including their attached and subordinate offices) / Universities / Recognized Research Institutions / Public Sector Undertakings / Semi-Government, Statutory or Autonomous Organizations and other Non-Government bodies:

Senior Adviser: Level 15

- (i) Holding analogous posts on regular basis in the parent cadre or department; or
- (ii) with three years regular service in **Level – 14 in Pay Matrix** or Pre-Revised Pay Band 4 : Rs.37400-67000 with Grade Pay of Rs.10,000 or equivalent in the parent cadre or department; and

Essential experience

Minimum 18 years' experience (which shall include upto 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects.

Adviser: Level 14

- (i) holding analogous posts on regular basis in the parent cadre or department; or
- (ii) with two years regular service in posts in Level – 13 A in Pay Matrix or Pre-Revised Pay Band 4 : Rs.37400-67000 with Grade Pay of Rs.8,900 or equivalent in the parent cadre or department; or
- (iii) with three years regular service in posts in Level – 13 in Pay Matrix or Pre-Revised Pay Band 4: Rs.37400-67000 with Grade Pay of Rs.8,700 or equivalent in the parent cadre or department;

Essential experience

Minimum 15 years' experience (which shall include upto 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects.

(b) FOR PROMOTION TO THE POSTS OF SENIOR ADVISER AND ADVISER

The departmental Advisers/ Joint Advisers in Level 14/ Level 13 of the Pay Matrix with three years of regular service, respectively, in the grade rendered after appointment thereto on a regular basis and possessing the educational qualification as prescribed in preceding para and successful completion of 2-4 weeks of training in the relevant field as specified by NITI Aayog will also be considered along with outsiders. If a Departmental Joint Adviser or Adviser, respectively is selected for appointment to the post, it will be treated as having filled by promotion.

NOTE: *“The departmental officers in the feeder category who are in the direct line of the promotion will not be eligible for consideration for appointment on deputation (ISTC). Similarly, deputationists shall not be eligible for consideration for appointment by promotion”.*

3. SCALE OF PAY :

SENIOR ADVISER: Level – 15 in the Pay Matrix (Rs. 1,82,200- Rs. 2,24,100) ADVISER
: Level – 14 in Pay Matrix (Rs. 1,44,200- Rs. 2,18,200)

4. CRUCIAL DATE FOR DETERMINING ELIGIBILITY:

The crucial date for determining the eligibility will be the last date of receipt of applications.

5. AGE LIMIT (AS ON CLOSING DATE FOR RECEIPT OF APPLICATIONS) :

- (i) For appointment by deputation (including short-term contract) age shall not be exceeding 58 years as on the closing date for receipt of applications.
- (ii) The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India.

6. DESCRIPTION ABOUT THE POSTS :

Please see Annexure - A

7. PERIOD OF DEPUTATION (INCLUDING SHORT TERM CONTRACT):

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed five years. The terms and conditions of deputation will be regularized according to the orders contained in the Govt. of India, DOPT's OM No.6/8/2009-Estt(Pay II) dated 17.6.2010 as amended from time to time and in case of those coming on contract, the terms will be settled in consultation with the concerned authority.

8. GENERAL CONDITIONS:

- a. Candidates working in Central Government or State Government Departments or Union Territory Administrations or Universities or Recognized Research Institutions or Public Undertakings or Semi Government or Statutory or Autonomous Organisations and other Non-Government Bodies should apply in appropriate proforma through proper channel.
- b. It may also be taken note of that in terms of DoPT's OM No. 27/2/2009-EO(SM.II) dated 16.7.2009 read with OM No.9/23/2014-EO(SM-II) dated 22.8.2017, a candidate once applied for being considered and he/she is considered and selected by the **Appointments Committee of Cabinet (ACC)**, ordinarily, he/she should not decline the appointment and if he/she declines the appointment and if he/she declines the appointment he/she will be liable for action as per aforesaid OMs.
- c. Candidates will need to produce proof of the details furnished in their applications as and when required.
- d. Only Indian Nationals need to apply.
- e. Canvassing in any form will be a disqualification.
- f. The prescribed essential qualifications as indicated in para 2 are the minimum and the mere possession of the same does not entail candidates to be called for interview.
- g. The applications (in duplicate), along with the following documents, in respect of the candidates who fulfill the eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded in the prescribed proforma i.e. **Appendix I** (for Sr. Adviser) and **Appendix II** (for Adviser) duly signed by the candidate and countersigned by the Head of Office or any other officer authorized to sign:-
 - (i) Up-to-date Confidential Report/ APAR Dossier of the candidate concerned or photocopies of the Annual Confidential / Annual Performance Appraisal Reports of the candidate for the latest available five years (duly attested);
 - (ii) Vigilance clearance in the prescribed detailed format signed by CVO of the department/organization;
 - (iii) Integrity Certificate signed by an Officer of the rank of Deputy Secretary or above.
- h. Applications complete in all respects and in the prescribed proforma, should reach Under Secretary (Adm.-IA), NITI Aayog, Room No. 416, Yojana Bhavan, Sansad Marg, New Delhi-110 001 **on or before 15th July 2020**. Only complete applications received through proper channel on or before the closing date for receipt of applications will be considered. The applications should be sent in an envelope super scribed 'Application for the post of Senior Adviser or Adviser in the NITI Aayog'.

NOTE: -

Incomplete applications or applications without the supporting documents or Advance applications or applications received after the last date will be summarily rejected & no communication will be made/entertained in this regard.

Sd/-
(S Gopala Krishna)
Under Secretary to the Govt. of India
Tel: 23096759

Job Description of Sr. Adviser/Adviser (Energy)

He/she will be responsible for the policy formulation and long term strategy relating to Power, New and Renewable Energy, Coal, Petroleum & Gas. He/She will review the energy situation in the country as well as globally and environment changes and in that context propose future energy options on an integrated basis. He/She will help in evolving an integrated energy policy covering commercial and non-commercial sources of energy and suggesting arrangements for management of supply and demand in sectors and monitoring their implementation keeping in view technology options in industry, transport etc. having regard to the intensity of energy use; proposing optimal mix of all forms of energy, keeping in view their inter-se availability, opportunity costs and conservation of energy; periodically assessing the likely demand and availability of different forms of energy and suggesting appropriate arrangements to meet the country's energy needs keeping in view the need to conserve resources as well as the environment. Analyze and provide inputs in respect of various Cabinet Notes, SFC/EFC Notes and any other issues received from line Ministries. He/she will also responsible for all matters relating to Ministry of Power, Department of Atomic Energy, Ministry of Coal, Ministry of NRE, Ministry of Petroleum & Natural Gas and any other matter assigned by the superiors.

Job description of Sr. Adviser/Adviser (Industry)

He/she will be responsible for the policy formulation and long term strategy relating to entire Industrial sector viz. policies for industrial and commercial development, including exports and imports, industrial incentives framework, investment promotion including foreign direct investment, technical advances and technology transfer with a view to help India assume a role of leadership in international trade organizations commensurate with India's growing importance. Further formulates the Foreign Trade Policy with a long term objectives of doubling India's share in Global trade. Undertakings and /or managing policy research and evidence-based analysis; organizing meetings and workshops sharing knowledge, experience and best practices; building consensus among stake holders and advocacy towards reforms in the field. He/she will be responsible for bringing out the Strategy Paper focusing on the targeted commodity and country wise strategy in the medium term and the strategic plan vision and foreign trade policy in the long run. Analyze and provide inputs in respect of various Cabinet Notes, SFC/EFC Notes and any other issues received from line Ministries. He/she will be responsible for all matters relating to Ministry of Commerce and Industry and Ministry of Heavy Industries and Public Enterprises and any other matters assigned by the superiors.

Job Description of Sr. Adviser/Adviser (MSME)

He/She will be responsible for the policy formulation and long-term strategy relating to the promotion and development of Micro, Small and Medium Enterprises including Khadi Village and Coir industry in the country. He/She is also responsible for policy intervention to promote industrialization in rural & backward areas, thereby, reducing regional imbalances, assuring more equitable distribution of national income and wealth and for making MSMEs complementary to large industries as ancillary units and contributing to the socio-economic development of the country; support for technology upgradation and modernization; integrated infrastructural facilities; modern testing facilities and quality certification; access to modern management practices; entrepreneurship development and skill upgradation through appropriate training facilities; support for product development, design intervention and packaging; welfare of artisans and workers; assistance for better access to domestic and export markets and cluster-wise measures to promote capacity-building and empowerment of the units and their collectives. Undertaking and /or managing policy research and evidence- based analysis; organising meetings and workshops; sharing knowledge, experience and best practices; building consensus among stake holders, and advocacy towards reforms in the field. Analyze and provide inputs in respect of various Cabinet Notes, SFC/EFC Notes and any other issues received from line Ministries. He/she will also responsible for all matters relating to Ministry of MSME and any other matter assigned by the superiors.