

No. A.12026/2/2018-Adm.II
GOVERNMENT OF INDIA
NITI AAYOG

NITI Aayog requires the services of suitable officer(s) for appointment to the posts of Senior Adviser /Adviser by Deputation (including short-term contract) / Promotion basis who has experience/ expertise in the fields/areas of Education & Human Resources Development; Energy & Power; Economic & Finance; Agriculture; Infra-Connectivity; Labour Employment & Skill Development, Social Justice & Empowerment; Science & Technology; Urbanisation; and Taxation, Disinvestment & FDI in NITI Aayog.

1. **Number of Vacancies: 08 (Tentative)**
2. **Educational Qualifications**
Essential

Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognised University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years)

Desirable

Doctorate in any discipline or Master's Degree in Engineering

2. **ELIGIBILITY CONDITIONS (As On Closing Date)**

(a) **FOR DEPUTATION**

Officers working in the Central Government / State Governments/ Union Territories (including their attached and subordinate offices) / Universities / Recognized Research Institutions / Public Sector Undertakings / Semi-Government, Statutory or Autonomous Organizations and other Non-Government bodies:

Senior Adviser: Level 15

- (i) Holding analogous posts on regular basis in the parent cadre or department; or
- (ii) with three years regular service in **Level – 14 in Pay Matrix** or Pre-Revised Pay Band 4 : Rs.37400-67000 with Grade Pay of Rs.10,000 or equivalent in the parent cadre or department; and

Essential experience

Minimum 18 years' experience (which shall include upto 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects.

Adviser: Level 14

- (i) holding analogous posts on regular basis in the parent cadre or department; or
- (ii) with two years regular service in posts in Level – 13 A in Pay Matrix or Pre-Revised Pay Band 4 : Rs.37400-67000 with Grade Pay of Rs.8,900 or equivalent in the parent cadre or department; or
- (iii) with three years regular service in posts in Level – 13 in Pay Matrix or Pre-Revised Pay Band 4: Rs.37400-67000 with Grade Pay of Rs.8,700 or equivalent in the parent cadre or department;

Essential experience

Minimum 15 years' experience (which shall include upto 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects.

(b) FOR PROMOTION to the posts of Senior Adviser and Adviser

The departmental Advisers/ Joint Advisers in Level 14/ Level 13 of the Pay Matrix with three years of regular service, respectively, in the grade rendered after appointment thereto on a regular basis and possessing the educational qualification as prescribed in preceding para and successful completion of 2-4 weeks of training in the relevant field as specified by NITI Aayog will also be considered alongwith outsiders. If a Departmental Joint Adviser or Adviser, respectively is selected for appointment to the post, it will be treated as having filled by promotion.

NOTE: *"The departmental officers in the feeder category who are in the direct line of the promotion will not be eligible for consideration for appointment on deputation(ISTC). Similarly, deputationists shall not be eligible for consideration for appointment by promotion".*

3. Scale of Pay :

SENIOR ADVISER: Level – 15 in the Pay Matrix (` 1,82,200- ` 2,24,100)

ADVISER : Level – 14 in Pay Matrix (` 1,44,200- ` 2,18,200)

4. CRUCIAL DATE FOR DETERMINING ELIGIBILITY:

The crucial date for determining the eligibility will be the last date of receipt of applications.

5. AGE LIMIT (AS ON CLOSING DATE FOR RECEIPT OF APPLICATIONS) :

(i) For appointment by deputation (including short-term contract) age shall not be exceeding 58 years as on the closing date for receipt of applications.

(ii) The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India.

6. DESCRIPTION ABOUT THE POSTS :

Please see Annexure - A

7. PERIOD OF DEPUTATION (including short term contract):

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed five years. The terms and conditions of deputation will be regularized according to the orders contained in the Govt. of India, DOPT's OM

No.6/8/2009-Estt(Pay II) dated 17.6.2010 as amended from time to time and in case of those coming on contract, the terms will be settled in consultation with the concerned authority.

8. **GENERAL CONDITIONS:**

- a. Candidates working in Central Government or State Government Departments or Union Territory Administrations or Universities or Recognized Research Institutions or Public Undertakings or Semi Government or Statutory or Autonomous Organisations and other Non-Government Bodies should apply in appropriate proforma through proper channel.
- b. It may also be taken note of that in terms of DoPT's OM No. 27/2/2009-EO(SM.II) dated 16.7.2009 read with OM No.9/23/2014-EO(SM-II) dated 22.8.2017, a candidate once applied for being considered and he/she is considered and selected by the ACC, ordinarily, he/she should not decline the appointment and if he/she declines the appointment he/she will not be considered for any further appointment outside his/her cadre.
- c. Candidates will need to produce proof of the details furnished in their applications as and when required.
- d. The outstation candidates who are not in Govt. service, if called for interview, will be paid to and fro actual fare / II Class AC Rail fare, whichever is lesser, on production of proof of journey such as the railway ticket numbers or the bus tickets. Those who are in Govt. service shall draw TA / DA as per rules from their respective offices.
- e. Only Indian Nationals need to apply.
- f. Canvassing in any form will be a disqualification.
- g. The prescribed essential qualifications as indicated in para 2 are the minimum and the mere possession of the same does not entail candidates to be called for interview.
- h. The applications (in duplicate), along with the following documents, in respect of the candidates who fulfill the eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded in the prescribed proforma i.e. Appendix I duly signed by the candidate and countersigned by the Head of Office or any other officer authorized to sign:-
 - (i) Up-to-date Confidential Report/ APAR Dossier of the candidate concerned or photocopies of the Annual Confidential / Annual Performance Appraisal Reports of the candidate for the latest available five years (duly attested);
 - (ii) Vigilance clearance in the prescribed detailed format signed by CVO of the department/organization;
 - (iii) Integrity Certificate signed by an Officer of the rank of Deputy Secretary or above.
- i. Applications complete in all respects and in the prescribed proforma, should reach Under Secretary (Adm.-I), NITI Aayog, Room No.358, Yojana Bhavan, Sansad Marg, New Delhi-110 001 **within 45 days from the date of publication of this advertisement in Employment News.** Only complete applications received through proper channel on or before the closing date for receipt of applications will be considered. The applications should be sent in an envelope super scribed 'Application for the post of Senior Adviser or Adviser in the NITI Aayog'.

**PROFORMA OF APPLICATION FOR THE POST OF SENIOR ADVISER OR ADVISER
[FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT)/PROMOTION]**

POST APPLIED FOR : _____
(Sr. Adviser/Adviser)

PREFERRED VERTICAL/AREA: _____
(please see Annexure 'A')

- 1 Name
Address :
Mobile No. :
e-mail ID :
2. Date of Birth
3. Date of retirement under the service rules applicable to the Officer
4. (a) If he/ she belongs to an organized service, its name, year of allotment and the cadre.
(b) Name of the Cadre Controlling Authority.
5. Educational Qualifications:-

Qualifications prescribed Qualifications possessed by the Officer [Only those qualifications which are equivalent to or higher than the prescribed qualifications need to be shown].

	Qualification prescribed	Qualification possessed
Essential	(i) (ii) (iii)	
Desirable	(i) (ii) (iii)	

Note : If any qualification possessed by the officer is not the same or higher than the qualification prescribed and is treated as equivalent to the qualification prescribed, please state the authority for the same.

6. Training, if any, received by the Officer, which is relevant to the post applied for:
7. (i) Present post held
(ii) Full scale of pay

(iii) Present pay and the date from which drawn

(iv) Special pay, if any

Note : If the officer draws any special pay, the following further information may also be furnished:

a. Whether the appointment to which the special pay is attached is a tenure appointment; and

b. Whether the special pay has been specifically sanctioned for the post in addition to the scale of pay in lieu of a separate scale of pay for the post.

(v) Whether the post is held on regular / ad-hoc basis or on deputation basis.

(vi) Date from which held

(vii) If the present post is held on regular basis but was initially held on ad-hoc basis, the date from which it is held on regular basis.

8. If the present post is not held on regular basis:-

(a) The post held on regular basis

(b) Its scale of pay

(c) Date from which held on regular basis.

9. Post, if any, which the officer holds in a substantive capacity.

10. 1. If the present post is an analogous post:-

a. Is the present post an analogous post in terms of DP&AR OM No.19017/37/75-Estt.(D)(Pt.), dated 07-03-1984.

b. Duties attached to the post.

c. In case the present post which is regarded as analogous is in a non-Central Govt. office, the following information may also be given:-

i. Date of last revision of the scale of pay

ii. Whether governed by Central DA/ Industrial DA

iii. Amount of Dearness Pay etc. admissible on the minimum/ maximum of the scale of pay

1. Dearness Pay

2. Dearness Allowance

3. Interim Relief

2. If the present post is not an analogous one:-

a. The date from which the post is held on regular basis and the Pay Band & Grade pay attached thereto;

b. In the case of a candidate working in a non-Central Government office-

i. The full Pay Band & Grade Pay / Pay Scale along with equivalent Pay Band/ Grade Pay in the Government.

ii. Date of last revision of scale of pay

iii. Whether governed by Central DA/ Industrial DA; and the amount of Dearness Pay, etc. admissible on the minimum/ maximum of the scale of pay

1. Dearness Pay

2. Dearness Allowance

3. Interim Relief

11. Details of Service

Name of the post	Employer	Duration		Scale of pay	Nature of Duties
		From	To		

12. Experience in the required field of selection.

Note : Kindly furnish copies of published work highlighting achievements in the field of research/ development/ design/ planning or in the execution/ formulation of plans/ projects.

13. Whether belongs to SC / ST/OBC.

14. Any other relevant information.

Place :

(SIGNATURE OF THE CANDIDATE)

Date :

FOR OFFICIAL USE BY THE FOWARDING OFFICE

No.

Date:

The above entries have been verified from the records available in this office and found correct. In the event of selection of candidate for the post of Senior Adviser or Adviser, he/ she will be relieved of to join NITI Aayog for his/her new assignment within 30 days on receipt of the communication from the NITI Aayog.

Signature:

Name :

Seal of the office:

PROFORMA FOR SEEKING VIGILANCE CLEARANCE
(to be signed by CVO)

Particulars in respect of the Officer for whom Vigilance Clearance is being obtained.

1.	Name of Officer				
2.	Father's Name				
3.	Date of Birth				
4.	Date of Retirement				
5.	Date of entry into Service				
6.	Service to which the officer belongs (Batch/Year/Cadre)				
7.	Position held (During the preceding ten years)				
Sl. No	Organization	Designation & Place of Posting	Admn./Nodal Ministry /Department	From	To
8.	Whether the officer has been placed on the agreed list or list of officers of doubtful integrity, If yes, full details to be given.				
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so what result.				
10.	Whether any punishment was awarded to the officer during the last 10 years. If so, the date of imposition and details of the penalty.				
11.	Is any Disciplinary / Criminal Proceedings / Charge Sheet pending against the officer. [If so, details to be furnished – including reference no., if any, of the commission]				
12.	Is any action contemplated against the officer as on date (if so, the details to be furnished)				
13.	Reason for obtaining vigilance clearance				
14.	Whether IPR for the latest year has been submitted Year and Status (Yes/No).				

Signature
Designation : Chief Vigilance Officer
Seal of the Officer

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./ Shri/ Smt./Ms. _____, _____ who has applied for the post of Senior Adviser / Adviser in the NITI Aayog on Deputation basis, it is certified that his/ her integrity is beyond doubt.

**[To be signed by an Officer of the rank of
Deputy Secretary or above]**

Name & Office Seal :

Date :

Subject matter dealt by Verticals

Sr. No.	Vertical	Subject Matters
1	Education & Human Resource Development	Pre-primary, elementary, secondary, senior secondary, higher, technical, teacher education and adult literacy, areas of special focus such as education for girls, Scheduled Castes, Scheduled Tribes, Minorities and also Children with Special Needs. All matters related to Ministry of HRD, Ministry of Culture, M/o Youth Affairs and Sports.
2	Power & Energy	Power, New and Renewable Energy, Coal, Petroleum & Gas. All matters related to Ministry of Power, Department of Atomic Energy, Ministry of Coal, Ministry of NRE, Ministry of Petroleum & Natural Gas.
3	Economics & Finance	Economic policy, microeconomics, macroeconomics, domestic and international economic trends, union budget, monetary and fiscal policy etc. All matters related to Department of Economic Affairs.
4	Agriculture & Allied Sectors	Agriculture Productivity, Remunerative Prices-MSP, Agri Market Reforms, Pradhan Mantri Fasal Bima Yojana. All matters related to Ministry of Agriculture and Farmers Welfare; Animal Husbandry & Dairying and Fisheries, Food Processing Industry.
5	Infra-Connectivity	Connectivity (Airports, Rail, Roads and Ports) Port-led Development, Work relating to shared connected & electric Mobility and all aspect of Intelligent transportation. All matters related to Ministry of Railways, Road Transport & Highways, Shipping and Civil Aviation.
6	Labour Employment & Skill Development	Labour, Employment and Skill Development. All matters related to Ministry of Skill Development & Entrepreneurship and Ministry of Labour.
7	Social Justice & Empowerment	Development of SC & BC, Minorities, Tribals, Voluntary Action Cell. All matters related to Ministry of Tribal Affairs, Department of Social Justice & Empowerment, Deptt of Disability Affairs, Minority Affairs.
8	Science & Technology	Digital India, Information Communication Technology, E- governance, Biotechnology, Space etc. All matters related to Department of Electronics, Information Technology, Telecommunications, Department of Posts, Department of Biotechnology. Ministry of Science & Technology, D/o Space.
9.	Urbanization	Urban planning and infrastructure, smart cities, waste management, Urban local bodies and their finances, Integrated transport system etc. All matters related to Ministry of Housing and Urban Affairs
10.	Taxation, Disinvestment and FDI	Taxation, Disinvestment, Foreign Direct Investment, Foreign Trade and services, all revenue and banking issues. All matters related to Department of Revenue, Department of Disinvestment, Department of Financial Services and Department of Commerce.

Note: Subject Matters dealt by Verticals as listed above are only illustrative and not exhaustive.