

No. U-11020/01/2017-DMEO (Part.1)
Government of India
NITI Aayog
(Development Monitoring and Evaluation Office)

Dated: 25-Oct-2017

Subject: Invitation for Expression of Interests for carrying out work related to the qualitative improvement of the Outcome Budget of Government of India

The Development Monitoring and Evaluation Office (DMEO) has the mandate to monitor and evaluate the Government of India funded development/welfare programs and initiatives. The primary objective of these evaluation studies is to draw lessons from the implementation experiences, identify factors that contribute to success/failure of the programmes/policies and give feedback in the form of Evaluation Reports, to the planners, policy makers and administrators on what works and what does not in development planning and implementation.

2. The monitoring of the programmes and initiatives are carried out concurrently to see if the pre-determined output and outcome targets are being achieved and if any intervention is needed to expedite the programme implementation.
3. The Government of India for the first time has included Outcome Budget as part of their budgetary documents for the financial year 2017-18. DMEO intends to improve the quality of indicators i.e. relevant quantifiable and measurable that could be used by the Government of India in their Outcome Budget for monitoring the implementation of programmes. The scope of the work would cover 769 outlays of 74 Departments/Ministries of the Government of India with total outlays of Rs.9.88 lakh crores. Copy of the Outcome Budget: 2017-18 is available on the Ministry of Finance's website.
4. DMEO invites Expression of Interests (EoIs) from the reputed and experienced agencies that have capability and are willing to carry out this exercise for DMEO on outsourcing basis. The exercise would involve the followings activities:
 - a. Preparing the conceptual framework containing methodology, tool/software, timeline, etc. for identification of relevant Output and outcome indicators which are quantifiable and measurable, for monitoring the implementation of programmes
 - b. Training DMEO staff in methodology to be followed for this purpose and use of Tool/software that is/are to be used for examination of programmes for identification of relevant measurable and quantifiable indicators to be used for monitoring.
 - c. Guiding and supervising DMEO staff when they apply the Tool/software for examination of programmes for identification of relevant measurable and quantifiable indicators.
 - d. Analyse the quality of the work done by DMEO team and give their feedback for their qualitative improvement.

- e. Be with DMEO Team when they interact with the representatives of the Departments/Ministries to discuss their programmes.
- f. Guide and supervise the work being done by DMEO Teams throughout the exercise.
- g. Make presentations (PPTs) on short notice to the senior management on the request of DMEO.

5. If the agency has already carried out similar task in the past for any Central and State Governments in India or abroad would be an advantage.

6. The entire exercise has to be completed within a period of 3 months from the issuing of the Work Order/contract.

7. Screening of applications/Eols: A Screening Committee in DMEO will evaluate the Eols received within the prescribed date and shortlist some of them based on a set of qualification criteria as given in the next paragraph. Applicant organizations scoring $\geq 80\%$ would be considered for next stage of selection process. Only shortlisted agencies would be contacted by DMEO for inviting Request For Proposals (RFPs).

8. Assessment criteria: The Screening Committee would examine the eligibility and suitability of the applicants on the basis of following criteria:

	Criteria for EOI evaluation	Weightage
1.	Past experience of applicant agency	60
	List similar tasks carried out by the agency since 2014 onwards in identification of quantifiable and measurable output & outcome indicators for monitoring of the programmes: <ul style="list-style-type: none"> ○ Please mention if the work was for the Central/State government, Numbers of Departments/Ministries and their programmes, year of the work done, etc. Attach copy of the final Report(s)) ○ If similar projects done abroad, please give details as mentioned in the last paragraph. 	45%
	Methodology adopted in similar tasks in the past to successfully complete the works within the stipulated timeline. Explain briefly for each work.	30%
	Tool(s)/software that would be used for identification of the indicators for measuring outputs and outcomes.	25%
2.	The Key Personnel earmarked for the assignment	25
	Names and their Qualifications (academic and professional)	40%
	Their experience related to the relevant tasks	40%
	<ul style="list-style-type: none"> ○ Articles published by them during the last 5 years in reputed journals, magazines or newspapers on programme monitoring particularly on the Outcome Budget ○ Lectures delivered by them or participation as panellists in national/ state level events on programme monitoring particularly 	20%

	Criteria for EOI evaluation	Weightage
	on the Outcome Budget	
3.	Financial health of organization	15
	Turnover figures for the last three financial years (April to March)	50%
	Net Profit/Loss for the last three financial years	50%
Note:	The word “Year” wherever used means the Financial Year.	

9. Closing date for submission of applications: Interested organizations may submit their proposals/EOI along with the documents to DMEO by 10-Nov-2017 in the Performa attached to this.

10. EoI must be submitted in hard copy. EoIs received in soft copy or through emails would not be accepted and summarily rejected.

11. Processing Fee: Nil.

12. Any further information could be collected on 011-23096797 on any working days.

13. The willing agencies are requested to submit their EoI supported with all required information/documents to:

The Joint Secretary (Admn.),
Development Monitoring and Evaluation Office
Room No. 526B, NITI Aayog Bhawan,
Sansad Marg, New Delhi – 110001.

(C. Anrup Bodh)
Joint Secy. (Adm. & Fin.)

Expression of Interests for carrying out work for DMEO on outsourcing basis

1. Name and address of the organization:
2. Year of establishment:
3. Registration number:
(enclose copy)
4. PAN Number of the organization:
5. Relevant experience in number of years:
6. List the similar assignments conducted by the agency since 2014 onwards. Use separate Annexure-II for giving specific details about each assignment. Also enclose copies of the last 3 Reports related to the Outcome based programme monitoring.
7. Key personnel who would work on the assignment:
 - (i) List the number, names and their qualifications: *(Enclose copies of testimonials)*
 - (ii) Programme monitoring experiences of the key personnel:
 - (iii) List the articles published by them during the last 5 years in reputed journals, magazines or newspapers on programme monitoring particularly on the Outcome Budget *(Enclose copies of publications) or*

Lectures delivered by them or participation as panellist in national/ state level events on programme monitoring particularly on the Outcome Budget *(Enclose copies of invitations)*
8. Financial strength of organization:
(Enclose copies of audited Financial Statements)
 - (i) Turnover for last three financial years
 - (ii) Profit/loss during last three financial years
9. Whether the organization has been debarred/ black-listed by any Government agency? If yes, mention the period of debarment / blacklisting and reasons for such action.

10. Any other relevant information, if not already covered:

Place:.....

Date:.....

(...Name of applicant representing organization.....)

(...designation)

Contact details *(Mobile and email IDs)*

Information about the work experience of the Applicant Organization
(use separate form for each Programme Monitoring Task)

1. Brief about the programme monitoring work:
2. Government/non-government programme/project:
3. Work was funded by and amount of the contract:
4. Was work completed successfully and the Final Report was accepted by the funding/ outsourcing organization? Enclose copy of the final report.
If no, the reasons for the same:
5. Task was carried out during the period from _____ to _____ and the Final Report was submitted by the agency to the indenting organisation on _____.
6. With respect to the monitoring task, please mention briefly about the:
 - Primary objectives of work:
 - Key deliverables:
7. Briefly narrate the methodology used for executing the work:
8. Briefly mention about the tool/software used, if any.
9. Contact details of the outsourcing organization for reference:
10. Any other relevant information you want to mention:

(...Name of applicant....)
(...designation of applicant)
Contact details (Mobile and email ID)