

Checklist for content uploading on NITI Website

1. Title of Content: **Filling up of one post of Assistant Welfare Officer on deputation (including short term contract) basis in NITI Aayog.**
2. Nature of Content (please tick)
  - i. Announcement
  - ii. Notice
  - iii. White Paper
  - iv. Discussion paper
  - v. Article
  - vi. Minutes of Meeting
  - vii. Report
  - viii. Others (please specify) – **Vacancy Circular**
3. (i) Brief Summary of Content (within 100 words) – **Vacancy Circular for filling up one post of Assistant Welfare Officer on deputation (including short term contract) basis in NITI Aayog.**  
  
(ii) Major policy change recommended, if any (100 words) – **No**
4. Purpose of uploading (within 100 words) – **For circulation in Public Domain**
5. Has it received approval of VC/Member/CEO? **No**  
If no, please give following details -
  - i. Mention Ministries/Departments/State Governments/Other Government body the matter relates. **NITI Aayog**
  - ii. Has consultation been done / views obtained from concerned ministry/department/government body? **N.A.**
  - iii. Does the content have any reference to Hon'ble Prime Minister or any other dignitary? **No**
  - iv. Has any opinion of Hon'ble Prime Minister's Office / office of dignitary taken? **No**
  - v. Does the content involve any sensitive matter of nature, such as regional, religious, caste/race, language, national security, etc.? **No**
11. Any other information which vertical may like to share – **To be uploaded in "Vacancy Circular" section of NITI Aayog website.**
12. Content prepared by: Name – **Saurabh Sharma** Designation – **Assistant Section Officer (Admn.IV)**

Certificate

I have gone through the contents of the document mentioned above and recommend it to be uploaded on NITI Website.



**Dr. Prem Singh**  
Adviser (Admn.)

Date: 02.02.2021

Checklist for content uploading on NITI Website

1. Title of Content: **Filling up of one post of Protocol Assistant on deputation basis in NITI Aayog.**
2. Nature of Content (please tick)
  - i. Announcement
  - ii. Notice
  - iii. White Paper
  - iv. Discussion paper
  - v. Article
  - vi. Minutes of Meeting
  - vii. Report
  - viii. Others (please specify) – **Vacancy Circular**
3. (i) Brief Summary of Content (within 100 words) – **Vacancy Circular for filling up one post of Protocol Assistant on deputation basis in NITI Aayog.**  
  
(ii) Major policy change recommended, if any (100 words) – **No**
4. Purpose of uploading (within 100 words) – **For circulation in Public Domain**
5. Has it received approval of VC/Member/CEO? **No**  
  
If no, please give following details -
  - vi. Mention Ministries/Departments/State Governments/Other Government body the matter relates. **NITI Aayog**
  - vii. Has consultation been done / views obtained from concerned ministry/department/government body? **N.A.**
  - viii. Does the content have any reference to Hon'ble Prime Minister or any other dignitary? **No**
  - ix. Has any opinion of Hon'ble Prime Minister's Office / office of dignitary taken? **No**
  - x. Does the content involve any sensitive matter of nature, such as regional, religious, caste/race, language, national security, etc.? **No**
11. Any other information which vertical may like to share – **To be uploaded in "Vacancy Circular" section of NITI Aayog website.**
12. Content prepared by: Name – **Saurabh Sharma** Designation – **Assistant Section Officer (Admn.IV)**

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**Adviser (Admn.)**

Date: 02.02.2021

Checklist for content uploading on NITI Website

1. Title of Content: **Filling up of one post of Manager Grade-II on deputation basis in Departmental Canteen, NITI Aayog.**

2. Nature of Content (please tick)

- i. Announcement
- ii. Notice
- iii. White Paper
- iv. Discussion paper
- v. Article
- vi. Minutes of Meeting
- vii. Report
- viii. Others (please specify) – **Vacancy Circular**

3. (i) Brief Summary of Content (within 100 words) – **Vacancy Circular for filling up one post of Manager Grade-II on deputation basis in Departmental Canteen, NITI Aayog.**

(ii) Major policy change recommended, if any (100 words) – **No**

4. Purpose of uploading (within 100 words) – **For circulation in Public Domain**

5. Has it received approval of VC/Member/CEO? **No**

If no, please give following details -

- xi. Mention Ministries/Departments/State Governments/Other Government body the matter relates. **NITI Aayog**
- xii. Has consultation been done / views obtained from concerned ministry/department/government body? **N.A.**
- xiii. Does the content have any reference to Hon'ble Prime Minister or any other dignitary? **No**
- xiv. Has any opinion of Hon'ble Prime Minister's Office / office of dignitary taken? **No**
- xv. Does the content involve any sensitive matter of nature, such as regional, religious, caste/race, language, national security, etc.? **No**

11. Any other information which vertical may like to share – **To be uploaded in "Vacancy Circular" section of NITI Aayog website.**

12. Content prepared by: Name – **Saurabh Sharma** Designation – **Assistant Section Officer (Admn.IV)**

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